



**AGENDA
MARCH 7, 2017
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING
7:00 P.M.**

- 1. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CITIZENS COMMENTS**
Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action
- 4. ITEMS OF INTEREST/COMMUNICATIONS**
Members have the opportunity to notify others of community events, functions and other activities.
- 5. CONSENT AGENDA**
Consent items are considered to be routine or non-controversial and will be voted on in one motion unless a separate discussion is requested.
 - A. Approve the Minutes of the February 21, 2017 Meeting.
- 6. ITEMS FOR CONSIDERATION**
 - A. Discussion and action regarding facility use request – Amanda Morton, N-Zone Sports.
 - B. Discussion and action regarding Resolution No. **2017-03-01** expressing support for the development of a 2017 Collin County Bond program that would allocate funding to the development of a limited access roadway system (LARs) in Collin County.
 - C. Discussion and action regarding Resolution No. **2017-03-02** authorizing the Mayor to execute a Professional Services Agreement with Freeman-Millican, Inc. for professional services required for a Wastewater System Evaluation and Treatment Plant Expansion, including a Memorandum of Understanding, Wastewater Master Plan and plans and specifications for a wastewater treatment plant expansion, in an amount not to exceed of \$116,600.00.
 - D. Discussion and action regarding Resolution No. **2017-03-03** confirming the authorization of the submission of a grant application for the police department NIBRS upgrade.
 - E. Discussion and action regarding road repair program and speed containment in Bently Farms.
 - F. Discussion and action regarding Ordinance No. **2017-03-01** increasing the sewer tap fee.
 - G. Discussion and action regarding Ordinance No. **2017-03-02** amending the Code of Regulations, Section 2.4.1.1. to require the display of address numbers.
 - H. Discussion and action regarding Ordinance No. **2017-03-03** altering the prima facie speed limits established for vehicles under the provisions of Transportation Code, Section 545.356 upon State Highway 78 or parts thereof, within the incorporates limits of the City

of Lavon, Texas as set out in this ordinance; and providing a penalty of a fine not to exceed \$200.00 for the violation of this ordinance.

- I. Discussion and action regarding board and commission appointments – Parks & Recreation Board

7. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

- March 21, 2017 Meeting to include Town Hall meeting and open house for park plan discussion

8. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

1. Notice is hereby given that members of the Lavon Economic Development Corporation, Lavon Planning and Zoning Commission, Parks and Recreation Board, Infrastructure and Facilities Commission and Tax Increment Financing Zone #1 Board may be in attendance at the Lavon City Council Meeting.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that this Agenda was duly posted on the glass of the front door of the City Hall, facing the outside, the City's website at www.cityoflavon.com and on the City Hall bulletin board, on or before 6:00 PM on March 3, 2017.



Kim Dobbs, City Administrator | City Secretary

Removed from posting: _____

signed _____



Minutes
February 21, 2017
City of Lavon City Council
Lavon City Hall, 120 School Rd., Lavon, TX
Regular Meeting

1. MAYOR TESKE CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.

ATTENDING: CHUCK TESKE, MAYOR
 VICKI SANSON, PLACE 1
 DONNIE SPRADLIN, PLACE 2
 KAY WRIGHT, PLACE 3
 MINDI SERKLAND, PLACE 5

ABSENT: MATT CHILDERS, MAYOR PRO TEM, PLACE 4

2. MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.

3. CITIZENS COMMENTS

There were none.

4. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Ms. Wright reported about the February 18, 2017 groundbreaking for the Domino's commercial property. The Council was informed about the upcoming Easter Fun Day on April 1, 2017.

5. CONSENT AGENDA

A. Approve the Minutes of the February 7, 2017 Joint Meeting with CISD.

B. Approve the Minutes of the February 7, 2017 Meeting.

C. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 01/31/2017 and authorize the payment of invoices included therein.

D. Approve Resolution No. 2017-02-01 approving the Order of Special Election and Notice of Special Election for May 6, 2017.

MOTION: APPROVE THE CONSENT AGENDA, AS PRESENTED.

MOTION MADE: SERKLAND

SECONDED: WRIGHT

APPROVED: UNANIMOUS

ABSENT: CHILDERS

6. PRESENTATIONS

Nicole Roemer, Municipal Coordinator, Community Waste Disposal (CWD) presented information regarding the City's garbage and recycling programs and presented the City with a plaque detailing recycling accomplishments. Ms. Roemer provided information about the "X-treme Green Event" for household hazardous waste and bulk trash drop off slated for June. The Council expressed appreciation for the service provided to the residents and businesses of the City of Lavon by CWD.

7. STAFF REPORTS

- A. Police Department.** Chief Mike Jones provided a report regarding: 1) Police Department statistics for January 2016 through January 2017 and 2) staffing report. Chief Jones informed that Council that Officer Dan Porter has accepted a Chief of Police position in another city. The Council expressed appreciation to Officer Porter who was in attendance and wished him well in his new position.
- B. Fire Department.** Chief Jon Scott provided a report regarding: 1) outdoor storm warning siren system; 2) Tahoe update and 3) the new phone system installation at the Fire and Police Departments, including internet service.
- C. Public Works Department.** City Administrator Kim Dobbs provided a report regarding: 1) City Hall maintenance; 2) new maintenance/treatment measures at the lift stations; and 3) the shelter construction on City's property on FM 2755.
- D. Administration.** Ms. Dobbs referred the Council to reports in the meeting packet: 1) the Financial Outlook; 2) building permits report; 3) employee personal leave report for 2016 and 4) items submitted for Council information: Dallas Business Journal article - Wylie, December 2016 Monthly Tax Collection Report, January 2017 Monthly Tax Collection Report and December 2016 Recycling Services summary.
- E. Economic Development Corporation.** – Pam Mundo Executive Director, Lavon Economic Development Corporation (LEDC) presented the 2016 Annual Report for the LEDC.

At 7:39 p.m., Mayor Teske recessed the meeting and reconvened immediately in the parking lot where Chief Scott and firefighters provided a demonstration of and described the capabilities of the newly acquired ultra high pressure (UHP) fire suppression system. At 7:56 p.m., Mayor Teske reconvened the meeting in the City Council Chambers. Mayor Teske advised that agenda items would be taken out of order for the posted executive session.

8. EXECUTIVE SESSION

At 7:57 p.m., the Mayor recognized attorney Will Trevino, Messer, Rockefeller & Fort and recessed the meeting to go into Executive Session (closed meeting) to discuss the following: in accordance with the provisions of Chapter 551, TEXAS GOVERNMENT CODE, with the authority contained in §551.071 (2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter:

- Discussion concerning a Development Agreement with Sterling One Properties, LLC.
- Sewer utility Certificates of Convenience and Necessity (CCNs) in the corporate limits and extraterritorial jurisdiction.
- Docket No. 46341 filed with the Public Utility Commission of Texas.

9. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, Mayor Teske reconvened the meeting at 8:56 p.m. and advised that no action was taken in executive session.

10. ITEMS FOR CONSIDERATION

- A. Discussion and action regarding Resolution No. 2017-02-02 authorizing the Mayor to execute a Joint Election Agreement.**

MOTION: APPROVE RESOLUTION NO. 2017-02-02 AUTHORIZING THE MAYOR TO EXECUTE A JOINT ELECTION AGREEMENT.

MOTION MADE:	WRIGHT
SECONDED:	SPRADLIN
APPROVED:	UNANIMOUS
ABSENT:	CHILDERS

- B. Discussion and action regarding Resolution No. 2017-02-03 authorizing the Mayor to execute a contract with the Collin County Elections Administrator for Election Services related to the May 6, 2017 Special Election.

MOTION: APPROVE RESOLUTION NO. 2017-02-03 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE COLLIN COUNTY ELECTIONS ADMINISTRATOR FOR ELECTION SERVICES RELATED TO THE MAY 6, 2017 SPECIAL ELECTION.

MOTION MADE: SPRADLIN
SECONDED: SANSON
APPROVED: UNANIMOUS
ABSENT: CHILDERS

- C. Discussion and action regarding Resolution No. 2017-02-04 appointing Bruce Sherbet, Collin County Elections Administrator as the Early Voting Clerk for the May 6, 2017 Special Election May 6, 2017 Special Election.

MOTION: APPROVE RESOLUTION NO. 2017-02-04 APPOINTING BRUCE SHERBET, COLLIN COUNTY ELECTIONS ADMINISTRATOR AS THE EARLY VOTING CLERK FOR THE MAY 6, 2017 SPECIAL ELECTION.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS
ABSENT: CHILDERS

- D. Discussion and action regarding Resolution No. 2017-02-05 authorizing the Mayor to execute a Confirmation of Engagement with Whitney Solutions, L.L.C. for professional services related to the redesign and related services to update the City website in an amount not to exceed \$5500.00.

MOTION: APPROVE RESOLUTION NO. 2017-02-05 AUTHORIZING THE MAYOR TO EXECUTE A CONFIRMATION OF ENGAGEMENT WITH WHITNEY SOLUTIONS, L.L.C. FOR PROFESSIONAL SERVICES RELATED TO THE REDESIGN AND RELATED SERVICES TO UPDATE THE CITY WEBSITE IN AN AMOUNT NOT TO EXCEED \$5500.00.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS
ABSENT: CHILDERS

- E. Receive the 2016 Racial Profiling Report.

The City Council received the 2016 Racial Profiling Report presented by Chief Jones.

- F. Discussion and action regarding a voluntary notification system to contact utility customers regarding their account status.

Ms. Dobbs presented information regarding delinquent utility accounts, the process and efforts to improve collections and innovations to best serve the customers of the City. Ms. Dobbs introduced information relating to an automated messaging system and presented pricing information. Ms. Dobbs noted that funding is available in the budget for such a program.

MOTION: AUTHORIZE THE STAFF TO IMPLEMENT A VOLUNTARY NOTIFICATION SYSTEM TO CONTACT UTILITY CUSTOMERS REGARDING THEIR ACCOUNT STATUS.

MOTION MADE: SPRADLIN

SECONDED: SANSON
APPROVED: UNANIMOUS
ABSENT: CHILDERS

G. Discussion and action regarding board and commission appointment – Parks & Recreation Board.

There was no discussion or action taken by the City Council.

11. DISCUSSION

A. Discussion regarding a United States Postal Service policy that all new residential developments use cluster box units instead of individual mailboxes for mail delivery and establishing a requirement that house numbers be displayed on houses for public safety purposes.

Ms. Dobbs presented information about the United States Postal Service recent implementation of a change in the mail delivery system that requires new construction to utilize a cluster box unit instead of individual mailboxes. Dobbs recommended that the Council enact regulations requiring house numbers to be posted on the structure or in a visible location when the structure is not visible from the street. The Council requested that an ordinance be drafted and presented at the next meeting.

B. Discussion regarding the sewer tap fee for new construction.

Ms. Dobbs informed the City Council that the sewer tap fee of \$2,200.00 has not been increased since it was established in 2007. Ms. Dobbs suggested and the consensus of the Council was that and the fee should be increased to adequately cover the costs that it is intended to cover.

12. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

- March 7, 2017 Meeting to include a discussion of the Bently Farms road maintenance and speed deterrent requests
- March 21, 2017 Meeting to include a Town Hall meeting and open house for park plan discussion to begin at 6:00 p.m.

13. MAYOR TESKE ADJOURNED THE MEETING AT 9:15 P.M.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 7th day of March 2017.

Charles A. Teske, Jr., Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: March 7, 2017

ITEM: 6-A

Item:

Discussion and action regarding facility use request – Amanda Morton, N Zone Sports.

Background:

Lavon residents Amanda and Andre Morton have submitted a request to be able to utilize City-owned open space for their business N Zone Sports for children's recreational league sports and activities.

On February 27, 2017, the Parks & Recreation Board voted unanimously to recommend approval of the Morton's request as presented. The Parks & Recreation Board included a requirement that N-Zone Sports name the City on their liability insurance policy. N Zone Sports has furnished a Certificate of Coverage with this requirement satisfied.

Attachments: N Zone Sports Request
 Location Exhibit
 Company Information

March 3, 2017

To whom this may concern:

I would like to propose a partnership between the City of Lavon and N Zone Sports. We would like to rent land space from you where we can host our games and events. We are interested in the green field area by the park in Bear Creek. We would need the field to be mowed weekly and porta-potty's available. We would need to either have the city draw lines for our fields, or we would need the city to allow us to put our own painted lines in order to outline the field. We are offering \$75/week for use of the space, porta-potty's, and maintenance of the field for 8 weeks each season (Spring & Fall, with some 4 week sessions here and there as well). Please let us know if you accept our offer, and if not, please submit a counter offer so that we may come to an agreement. Thank you for taking the time to hear us!

Amanda Morton
Owner of N Zone Sports
972-295-9305 (work)
309-846-3375 (cell)



What is N Zone Sports?

N Zone provides what youth sports programs should: a fun, safe, and rewarding experience for all who participate. We feel that all kids should get to play the sports they love, and we focus on building sportsmanship and teamwork in a supportive environment.

N Zone's programs will allow your child to strengthen sports fundamentals and develop their skills while also building character and confidence that will help them in future athletic endeavors and throughout their lives.

What makes N Zone's approach different? We focus on the best elements of sports programs, while eliminating many typical drawbacks. For children, this means that everyone gets to play, requests to play on a team with a friend or sibling are honored whenever possible, and we focus on positive achievements. For parents, this means that your child's sports program will contribute to their life rather than controlling yours: our practice and game schedule is parent-friendly, and you will not be forced to participate in fundraisers or to serve as a mandatory "volunteer." We also increase your peace of mind by requiring comprehensive background checks for coaches and assistant coaches. We aim to make kids' sports a great experience for the entire family.

N Zone Sports operates youth sports leagues, camps, and programs for children ages 3-14. We hold seasons throughout the year, and offer sports such as flag football, soccer, cheerleading, and baseball/softball (particular offerings may vary by location). Kids start having fun right away -- no drafts or tryouts required! -- and the fun lasts all season. We reduce the stress of the youth sports experience while emphasizing the excitement.

The fact of the matter is that you have many sports leagues to choose from...
Don't just settle for a 9, when your child is a 10!

n ZONE **sports**

AGES 3-13

Boys & Girls

972-295-9305



N Zone Sports Leagues are organized and fun for all kids!

- Practice and games are held on same day for your convenience
- Leagues are 6-8 weeks long (depending on Holidays)
- Teaching fundamentals, values, and rewarding achievement

Our 6-week Soccer league starts 11/5/2016 and it will be held on Saturdays. Early enrollment is only \$70, Jersey included. Enroll online today!

Experience the Ultimate in Youth Sports! www.nzonesports.com/greaterplano

n ZONE **sports**

Edades 3-13

Niños Y Niñas

972-295-9305



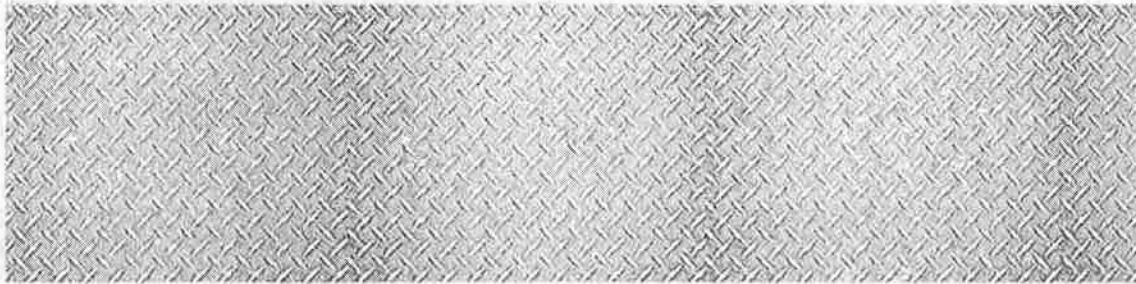
N Zone Sports ligas se organizan y diversión para todos los niños

- la práctica y los juegos se llevan a cabo en el mismo día para su conveniencia
- ligas son de 6-8 semanas de duración (dependiendo de los días festivos)
- La enseñanza de fundamentos, valores y logros gratificantes

Nuestro hijo de 6 semanas de la liga de fútbol comienza 05/11/2016 y se llevará a cabo los sábados. la inscripción temprana es de sólo \$ 70, incluido Jersey.

Inscribirse en línea hoy!

www.nzonesports.com/greaterplano



N Zone Sports - Greater Plano

Serving the communities of Plano, Richardson, Carrollton, and more!

N Zone Sports - Leagues and Camps

N Zone Sports is excited to announce our arrival to the Greater Plano area of Texas! We are looking forward to opening league and camp programs as early as Spring 2017!

If you are interested in learning more about leagues and camp programs, please contact us at 972.295.9305 or at amorton@nzonesports.com (<mailto:amorton@nzonesports.com?subject=League%20and%20Camp%20Inquiry&body=N%20Zone%20Sports%20Staff%2C%0A%0A>).

N Zone Junior - Childcare and Community Programs

Our N Zone Jr programs are coming soon to your community. If you are interested in our program for your child, help us get a **free demonstration** at your kids school!

For more information and a description of the N Zone Jr program, please go to [www.nzonejr.com](http://nzonejr.com) (<http://nzonejr.com/>). Stay tuned into the website and current programs as we continue to grow in this area. If you have questions about our programs, please contact us at 972.295.9305 or email us at amorton@nzonesports.com (<mailto:amorton@nzonesports.com?subject=N%20Zone%20Junior%20Inquiry&body=N%20Zone%20Junior%20Staff%2C%0A%0A>).

(sponsors.php)

There are no news items at present.

(registration.php)

(inquiry_form.php)

[Privacy Policy \(privacy_policy.php\)](#)

[Terms of Use \(terms_of_use.php\)](#)

[Give Us Feedback \(Inquiry_form.php\)](#)

[Franchisee Opportunities \(franchisee_overview.php\)](#)

[Login \(login.php\)](#)

Copyright © 2015 N Zone Sports



(888) 557-2459



[info@nzonesports.com \(mailto:info@nzonesports.com\)](mailto:info@nzonesports.com)

About N-Zone Sports

N Zone provides what youth sports programs should: a fun, safe, and rewarding experience for all who participate. We feel that all kids should get to play the sports they love, and we focus on building sportsmanship and teamwork in a supportive environment. More... (http://nzonesports.com/what_is_nzone.php)



(<http://www.facebook.com/nzonesports>)



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: March 7, 2017

ITEM: 6-B

Item:

Discussion and action regarding Resolution No. 2017-03-01 expressing support for the development of a 2017 Collin County Bond program that would allocate funding to the development of a limited access roadway system (LARs) in Collin County.

Background:

Collin County has requested that cities within the County express support for the development of a bond program that would allocate funding for the development of a local access roadway system to serve the long-term transportation needs of county residents.

The bond program presented to area city officials on March 1, 2017 would not entail a county tax increase.

Attachments: Resolution
Collin County Road Bond Presentation

March 3, 2017

CITY OF LAVON, TEXAS
RESOLUTION NO. 2017-03-01

Collin County Bond Program for LARs

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS EXPRESSING SUPPORT FOR THE DEVELOPMENT OF A 2017 COLLIN COUNTY BOND PROGRAM THAT WOULD ALLOCATE FUNDING TO THE DEVELOPMENT OF A LARS SYSTEM IN COLLIN COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Collin County has adopted a strategic approach to transportation planning; and

WHEREAS, that strategic approach requires developing a master plan for mobility to serve the population and employment of Collin County at the time that it is fully developed; and

WHEREAS, Collin County has projected the population, employment and traffic when the County is fully developed; and

WHEREAS, the Commissioners Court of Collin County has established the planning priority that includes planning for a limited access roadway system (LARs); and

WHEREAS, planning for a fully developed County LARs system requires the partnership of all entities in the County that are involved in the provision of transportation; and

WHEREAS, funding is not yet determined for LARs projects; and

WHEREAS, Collin County is examining the possibility of a bond election in November 2017 to fund the beginning stages of the LARs system; and

WHEREAS, Collin County is leading the effort to build consensus for a Bond Election in November 2017.

WHEREAS, the City Council of the City of Lavon acknowledges that planning for transportation for the full-developed condition is vital to the health, welfare, and quality of life of the current and future residents of the City; and

WHEREAS, the City Council of the City of Lavon acknowledges that it has a role in the planning and implementation of future transportation system in and around the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

SECTION 1: That the City Council of the City of Lavon hereby supports the development of a 2017 Collin County Bond program that would allocate funding to the development of a LARs system in Collin County.

SECTION 2: That this Resolution shall become effective immediately upon its passage.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 7th day of March

Charles A. Teske, Jr., Mayor

ATTEST:

Kim Dobbs
City Administrator | City Secretary

MOVING FORWARD

FUNDING FUTURE MOBILITY IN COLLIN COUNTY



Presented by
**The Transportation Bond Committee
of the Collin County Planning Board**



Moving Forward

Commissioners Court

Keith Self

County Judge

Susan Fletcher

Commissioner, Pct 1

Cheryl Williams

Commissioner, Pct 2

Chris Hill

Commissioner, Pct 3

Duncan Webb

Commissioner, Pct 4

Planning Board

Bill Cox

Floyd "Buddy" Dean

Rusty Glover

Joe Helmberger

George Z. Marshall

Sean Merrell

Bill Mills

Bill Moore

John Muns

Mark Reid

Shep Stahel

Donald Thoes

Steve Wright

Gerald Vokolek



Introduction Why We Are Here Today

Representing:

- Collin County Commissioners Court
- Collin County Planning Board and Transportation Bond Committee



2



Introduction Why We Are Here Today

We are here today:

- To show the Projected Population Growth In Collin County
- To show the Expected Traffic to support the population
- To demonstrate the need for Limited Access Roadways (LARs) to carry the forecast traffic
- And, ask your city to actively support a BOND ELECTION November 2017 to begin funding LARs



2

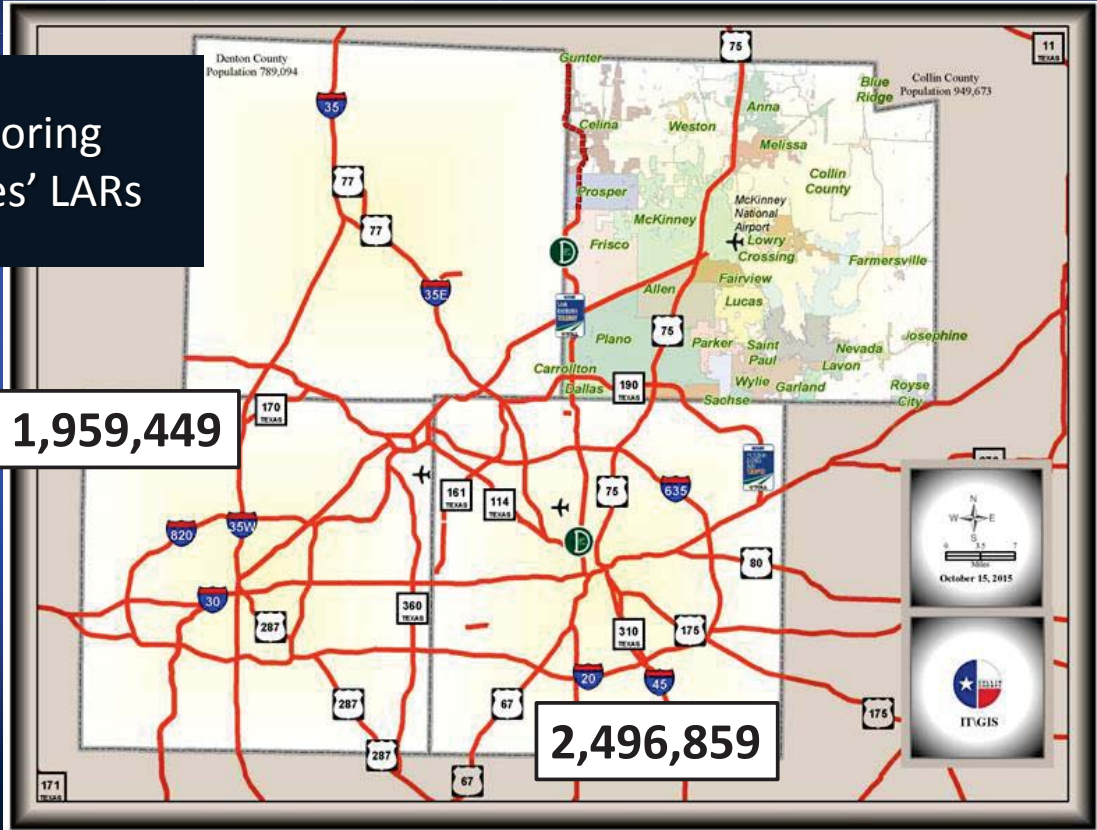


LARs Comparison

Neighboring
counties' LARs

1,959,449

2,496,859



3



LARs Comparison

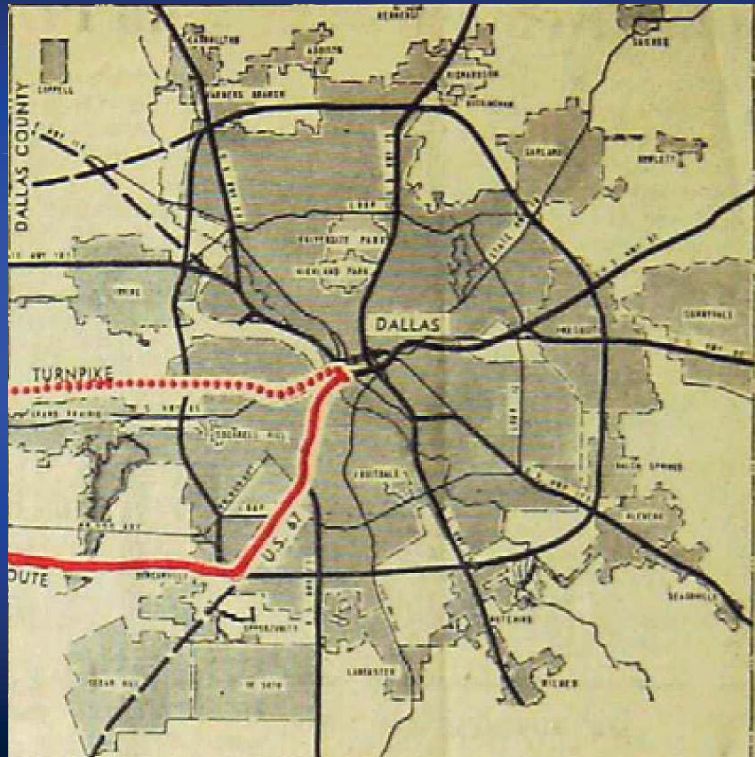
Dallas Co. Population

1950: 614,799

1957: 850,508 est.

1960: 951,527

Dallas Morning News
July 2, 1957



4



Our County Growth

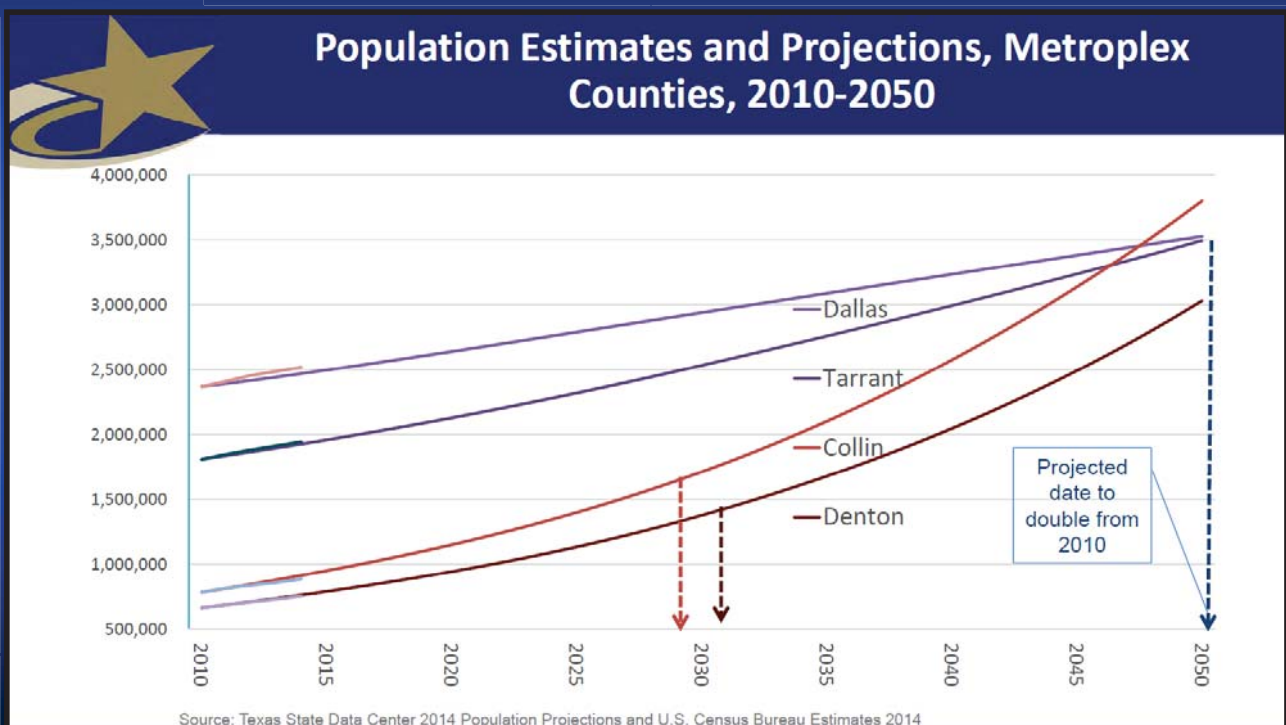
Collin County's high growth rate:

- By 2050:
 - McKinney ... 200,000 person increase
 - Plano 50,000
 - Princeton 68,000
 - Wylie 75,000
- County population will be 2.1 – 3.4 million at build-out (2 to 3 times the current population)

5



Our County Growth

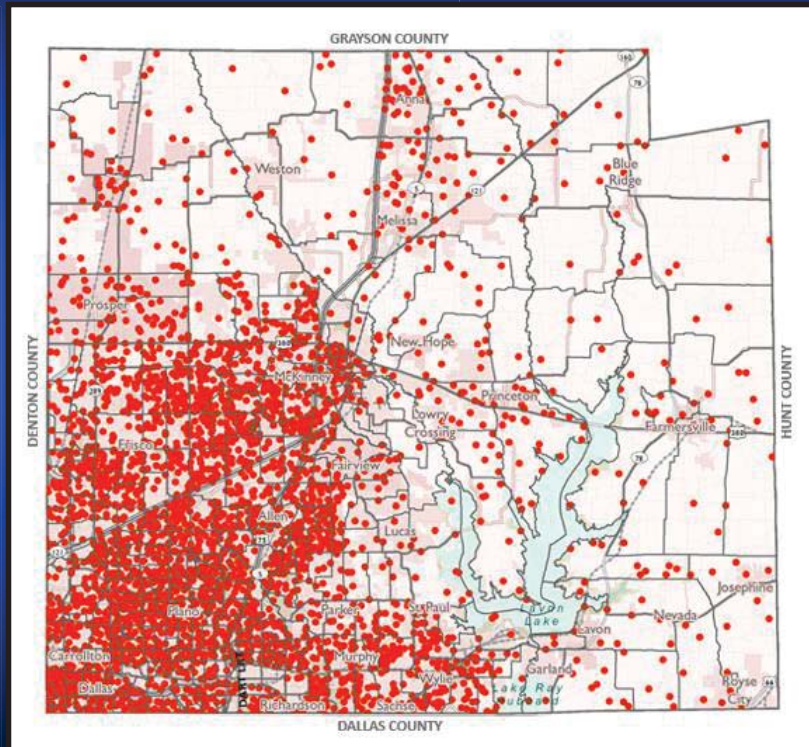


6



Our County Density 2020

Past projections have **West County** growing fastest ...

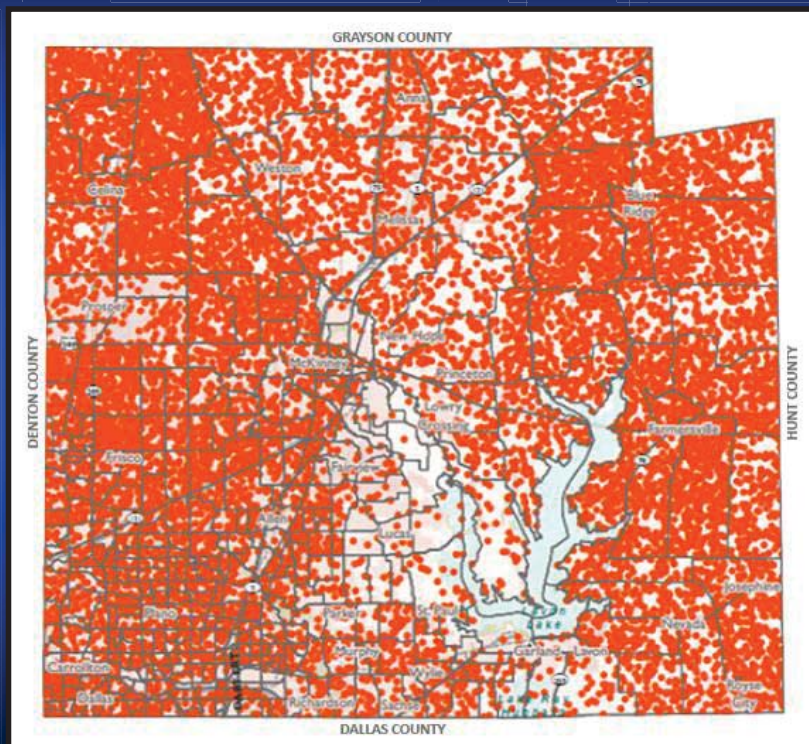


7



Our County Density at Build-Out

But latest projections show **East County** will be as dense by build-out.



8

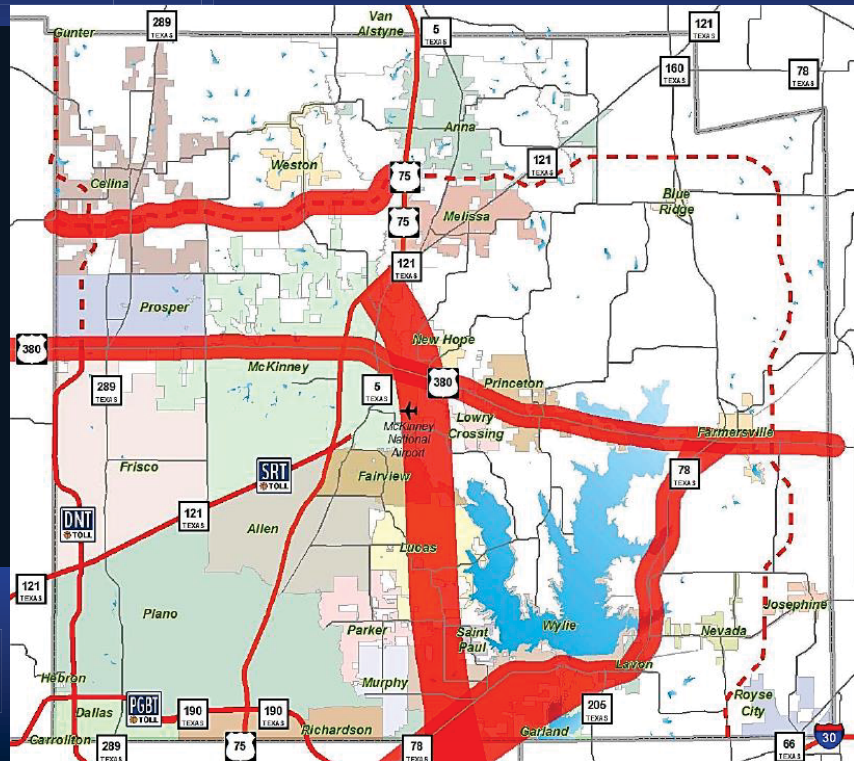


LARs Priorities

1. US 380
2. SH 78
3. N-S Road
between US 75
& Lake Lavon
4. Outer Loop

* Actual routes to be
determined

Commissioners Court
February 1, 2016



LARs Priorities

DRAFT Roadway Action Plan for Collin County DRAFT

Corridor 1 (Near Term): US 75

- Widening in Allen
- PGBT Interchange
Ramp Improvement
- Widen Plano Parkway
and DART rail bridges
- Technology Lane

Corridor 2 (Near Term): Collin County Outer Loop

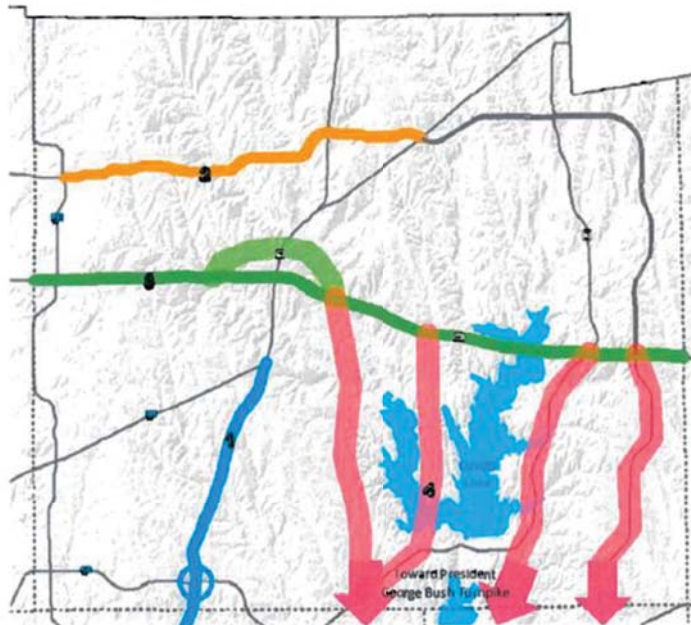
- Staged construction of
frontage roads

Corridor 3 (Near Term): US 380

- Countywide Study
- McKinney Bypass

Corridor 4 (Longer Term): Collin County Strategic Transportation Initiative

- Study of non-tolled
north/south roadway
needs and opportunities





LARs Timeline Typical Tasks to Complete

Preliminary Planning

- **Agree** on alignment and scope of project
 - feasibility, schematic, environmental and public involvement
- **Determine** sources of project funding
 - Some tasks may be funded by TxDOT: (Significant Prop 7 funding should be available to Collin County in 2020-2021)

11



LARs Timeline Typical Tasks to Complete

Design and Construction

- **Design** LARs
- **Prepare** Right-Of-Way (ROW) docs
- **Purchase** ROW
- **Relocate** utilities
- **Build:**
 - Frontage roads
 - Main lanes

12



LARs Timeline Bond Money Disbursement

Bond Money Use

- Feasibility/Alignment/Environmental /Public involvement
- Design
- ROW purchase
- Utility relocation



13



LARs Funding

- Any LAR project will take at least 10 to 20 years to complete
- Collin County Bond funds are needed to expedite the LARs program
- Potential funding sources :
 - TxDOT
 - NCTCOG
 - Collin County

14



LARs Funding

- Cost/benefit analysis will be performed for each potential route
- Funding for the ultimate LARs program will far exceed the Collin County Bond Funding available (multi-\$-billions)
- Majority of the cost will have to come from TxDOT funds
- Collin County funds will bridge timing gaps in TxDOT funds to maintain the LAR program momentum
- Collin County Bonds will **NOT RAISE THE TAX RATE**

15



LARs Bond Election

- The main purpose of today's meeting is to get your City support for the BOND PROGRAM
- Proposed funds will be identified for the LARs program, but probably not for specific roadways



16

26



Cities Call to Action



MAR
1-30

- City government internal discussions

AUG
1

- Promote voter turn out for Bond Election

APR
15

- City concurrence on LARs program
- City Council support in writing due

NOV
7

- Successful BOND ELECTION

MAY
15

- Begin Voter education
- Meetings with Public/Planning Board/Commissioners Ct

17



Our County



- We will continue our high growth for several more decades
- Traffic congestion will get worse
- A bond issue to build LARs will:

Turn this



Into this



18

27



We Want Your Support

Model Resolution

WHEREAS, Collin County has adopted a strategic approach to transportation planning; and

WHEREAS, that strategic approach requires developing a master plan for mobility to serve the population and employment of Collin County at the time that it is fully developed; and

WHEREAS, Collin County has projected the population, employment and traffic when the County is fully developed; and

WHEREAS, the Commissioners Court of Collin County has established the planning priority that includes planning for a limited access roadway system (LARs); and

WHEREAS, planning for a fully developed County LARs system requires the partnership of all entities in the County that are involved in the provision of transportation; and

WHEREAS, funding is not yet determined for LARs projects; and

WHEREAS, Collin County is examining the possibility of a bond election in November 2017 to fund the beginning stages of the LARs system; and

WHEREAS, Collin County is leading the effort to build consensus for a Bond Election in November 2017.

WHEREAS, the City/Town of _____ acknowledges that planning for transportation for the full-developed condition is vital to the health, welfare, and quality of life of the current and future residents of the City; and

WHEREAS, the City/Town of _____ acknowledges that it has a role in the planning and implementation of future transportation system in and around the City;

NOW THEREFORE BE IT RESOLVED THAT the City/Town Council of the City/Town of _____ hereby supports the development of a 2017 Collin County Bond program that would allocate funding to the development of a LARs system in Collin County.

Sample Resolution

19

MOVING FORWARD

FUNDING FUTURE MOBILITY IN COLLIN COUNTY



Presented by
**The Transportation Bond Committee
of the Collin County Planning Board**





**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: March 7, 2017

ITEM: 6 – C

Item:

Discussion and action regarding Resolution No. 2017-03-02 authorizing the Mayor to execute a Professional Services Agreement with Freeman-Millican, Inc. for professional services required for a Wastewater System Evaluation and Treatment Plant Expansion, including a Memorandum of Understanding, Wastewater Master Plan and plans and specifications for a wastewater treatment plant expansion, in an amount not to exceed of \$116,600.00.

Background:

The City of Lavon and North Texas Municipal Water District have been in discussions since September 2016 regarding an expansion of the City's Bear Creek Wastewater Treatment Plant. One part of the process is the design of the expansion of the plant.

A Professional Services Agreement with Freeman-Millican, Inc. is enclosed for the Council's consideration and approval is recommended.

Attachments: Resolution
 Professional Services Agreement

March 3, 2017

CITY OF LAVON, TEXAS
RESOLUTION NO. 2017-03-02

Professional Services Agreement - FMI

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH FREEMAN-MILLICAN, INC. FOR PROFESSIONAL SERVICES REQUIRED FOR A WASTEWATER SYSTEM EVALUATION AND TREATMENT PLANT EXPANSION, INCLUDING A MEMORANDUM OF UNDERSTANDING, WASTEWATER MASTER PLAN AND PLANS AND SPECIFICATIONS FOR A WASTEWATER TREATMENT PLANT EXPANSION, IN AN AMOUNT NOT TO EXCEED OF \$116,600.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby authorize the Mayor to execute Professional Services Agreement with Freeman-Millican, Inc. for professional services required for a Wastewater System Evaluation and Treatment Plant Expansion, including a Memorandum of Understanding, Wastewater Master Plan and plans and specifications for a wastewater treatment plant expansion, in an amount not to exceed of \$116,600.00., such Confirmation attached hereto as Exhibit "A".

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 7th day of March, 2017.

Charles A. Teske, Jr., Mayor

ATTEST:

Kim Dobbs
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2017-03-02

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT

**PROFESSIONAL SERVICES AGREEMENT
WASTEWATER SYSTEM EVALUATION
and
TREATMENT PLANT EXPANSION**

STATE OF TEXAS §

COUNTY OF ROCKWALL §

This contract, (the "Contract" or "Agreement"), effective as of the ____ day of _____, 2017 (the "Effective Date"), is by and between the **City of Lavon**, (the "CITY"), a Type A General Law city, and **Freeman-Millican, Inc.** ("ENGINEER").

WITNESSETH

WHEREAS, the CITY desires to obtain professional engineering services related to the design of the **Wastewater System Evaluation and Treatment Plant Expansion** (the "Activities"); and

WHEREAS, ENGINEER has a professional staff experienced and is qualified to provide professional engineering services related to Activities, and will provide the services, as defined below, for the price provided herein, said price stipulated by CITY and ENGINEER to be a fair and reasonable price; and

WHEREAS, the CITY desires to contract with ENGINEER to provide professional engineering services related to the Activities and ENGINEER desires to provide the Services related to same.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions set forth in this Contract, the CITY and ENGINEER hereby agree as follows:

ARTICLE I. TERM

The term of this Contract commences on the Effective Date and continues without interruption through the construction phase and project completion.

ARTICLE II. SERVICES AND COMPENSATION

A. ENGINEER shall conduct all activities as set forth on Exhibit “A” – Scope of Work, attached hereto (the “Services”).

B. ENGINEER shall receive as consideration to be paid for the performance of the Services set forth in Exhibit “B” - Compensation, attached hereto (the “Compensation”).

ARTICLE III. TERMINATION

A. General. CITY may terminate this Contract, for any reason or convenience, upon thirty (30) days written notice to ENGINEER. In the event this Agreement is so terminated, the CITY shall only pay ENGINEER for services actually performed by ENGINEER up to the date ENGINEER is deemed to have received notice of termination as provided herein.

B. Termination and Remedies. In the event ENGINEER breaches any term and/or provision of this Contract the CITY shall be entitled to exercise any right or remedy available to it by this Contract, at law or equity, including without limitation, termination of this Contract and assertion of action for damages and/or injunctive relief. The exercise of any right or remedy shall not preclude the concurrent or subsequent exercise of any other right or remedy and all other rights and remedies shall be cumulative.

ARTICLE IV. NON-ARBITRATION

The CITY reserves the right to exercise any right or remedy available to it by law, contract, equity, or otherwise, including without limitation, the right to seek any and all forms of relief in a court of competent jurisdiction. Further, the CITY shall not be subject to any arbitration process prior to exercising its unrestricted right to seek judicial remedy. The remedies set forth herein are cumulative and not exclusive, and may be exercised concurrently. To the extent of any conflict between this provision and another provision in, or related to, this document, the former shall control.

ARTICLE V. REPRESENTATIONS AND WARRANTIES

A. Existence. ENGINEER is a corporation validly existing and in good standing under the laws of the State of Texas and is qualified to carry on its business in the State of Texas.

B. Corporate Power. ENGINEER has the corporate power to enter into and perform this Contract and all other activities contemplated hereby.

C. Authorization. Execution, delivery, and performance of this Contract and the activities contemplated hereby have been duly and validly authorized by all the requisite corporate action on the part of the ENGINEER. This Contract constitutes legal, valid, and binding obligations of the ENGINEER and is enforceable in accordance with the terms thereof.

D. Engineer. ENGINEER maintains a professional staff and employs, as needed, other qualified specialists experienced in providing the Services, and are familiar with all laws, rules, and regulations, both state and federal, including, without limitation the applicable laws, regarding the activities contemplated hereby.

E. Performance. ENGINEER will and shall conduct all activities contemplated by this Contract in accordance with the standard of care, skill and diligence normally provided by a professional person in performance of similar professional engineering services, and comply with all applicable laws, rules, and regulations, both state and federal, relating to professional engineering services, as contemplated hereby.

F. Use of Copyrighted Material. ENGINEER warrants that any materials provided by ENGINEER for use by CITY pursuant to this Contract shall not contain any proprietary material owned by any other party that is protected under the Copyright Act or any other law, statute, rule, order, regulation or ordinance relating to the use or reproduction of materials. ENGINEER shall be solely responsible for ensuring that any materials provided by ENGINEER pursuant to this Contract satisfy this requirement and ENGINEER agrees to indemnify and hold CITY harmless from all liability or loss caused to CITY or by to which CITY is exposed on account of ENGINEER's failure to perform this duty.

ARTICLE VI. SCOPE OF WORK

ENGINEER shall accomplish the following:

Professional Engineering Services related to the **Wastewater System Evaluation and Treatment Plant Expansion** are defined in Exhibit "A" - "Scope of Work".

ARTICLE VII. INDEPENDENT CONTRACTOR STATUS

ENGINEER and CITY agree that ENGINEER shall perform the duties under this Contract as an independent contractor and shall be considered as independent contractor under this Agreement and/or in its activities hereunder for all purposes. ENGINEER, in consultation with City, has the sole discretion to determine the manner in which the services are to be performed. During the performance of the Services under this Agreement, ENGINEER and ENGINEER's employees and/or subconsultants, will not be considered, for any purpose, employees or agents of the CITY within the meaning or the application of any federal, state or local law or regulation, including without limitation, laws, rules or regulations regarding or related to unemployment insurance, old age benefits, workers compensation, labor, personal injury or taxes of any kind.

ARTICLE VIII. INSURANCE

ENGINEER shall procure and carry, at its sole cost and expense through the life of this Agreement and for a period of at least five years following the termination or expiration of this Agreement, insurance protection as hereinafter specified, in form and substance satisfactory to CITY, carried with an insurance company authorized to transact business in the state of Texas, covering all aspects and risks of loss of all operations in connection with this Agreement, including without limitation, the indemnity obligations set forth herein.

ENGINEER shall obtain and maintain in full force and effect during the term of this Agreement, and shall cause each approved subcontractor or subconsultant of ENGINEER to obtain and maintain in full force and effect during the term of this Agreement, commercial general liability, professional liability and automobile liability coverage for non-owned and hired vehicles with insurance carriers admitted to do business in the state of Texas. The insurance companies must carry a Best's Rating of A-VII or better. Except for Professional Liability, the policies will be written on an occurrence basis, subject to the following minimum limits of liability:

Commercial General Liability:

Combined Single Limit: \$1,000,000

Professional Liability:

Combined Single Limit: \$1,000,000

Automobile Liability:

Combined Single Limit for any auto:\$1,000,000 Per Occurrence

ENGINEER shall further cause any approved subcontractor or subconsultant to procure and carry, during the term of this Agreement, Professional Liability coverage, as specified above for ENGINEER, protecting CITY against direct losses caused by the professional negligence of the approved subcontractor or subconsultant.

The CITY shall be listed as a primary additional insured with respect to the Automobile Liability and Commercial General Liability and shall be granted a waiver of subrogation under those policies. ENGINEER shall provide a Certificate of Insurance to the CITY as evidence of coverage. The Certificate shall provide 30 days notice of cancellation. A copy of the additional insured endorsement and waiver of subrogation attached to the policy will be included in the Certificate. The additional insured endorsement shall include Products and Completed Operations.

ENGINEER shall elect to obtain worker's compensation coverage pursuant to Section 406.002 of the Texas Labor Code. Further, ENGINEER shall maintain said coverage throughout the term of this Agreement and shall comply with all provisions of Title 5 of the Texas Labor Code to ensure that the ENGINEER maintains said coverage. The ENGINEER may maintain Occupational Accident and Disability Insurance in lieu of Worker's Compensation. In either event, the policy must be endorsed to include a waiver of subrogation in favor of the City of Lavon.

If at any time during the life of the Agreement or any extension hereof, ENGINEER fails to maintain the required insurance in full force and effect, ENGINEER shall be in breach hereof and all work under the Agreement shall be discontinued immediately.

ARTICLE IX. EMPLOYMENT OF AGENTS/RETAINING OF CONSULTANTS

ENGINEER may employ or retain consultants, contractors, or third parties (any of which are referred to herein as "Subconsultant"), to perform certain duties of ENGINEER, as set forth on Exhibit "A", attached hereto, under this Contract, provided that CITY approves the retaining of Subconsultants. ENGINEER is at all times responsible to CITY to perform the Services as provided in this Agreement and ENGINEER is in no event relieved of any obligation under this Contract upon retainage of any approved Subconsultant. Any agent and/or Subconsultant retained and/or employed by ENGINEER shall be required to carry, for the protection and benefit of the CITY and ENGINEER and naming said third parties as additional insureds, insurance as described above in this Contract.

ARTICLE X. CONFIDENTIALITY

ENGINEER shall retain all information received from or concerning the CITY and the CITY's business in strictest confidence and shall not reveal such information to third parties without prior written consent of the CITY, unless otherwise required by law.

ARTICLE XI. INDEMNITY

Having considered the potential liabilities that may exist during the performance of the Services, the benefits of the Project, and the ENGINEER's fee for the Services, and in consideration of the promises contained in this Agreement, ENGINEER agrees to provide the indemnities set forth herein.

ENGINEER SHALL INDEMNIFY AND HOLD CITY AND CITY'S ELECTED OFFICIALS, OFFICERS, AGENTS, EMPLOYEES AND INDEPENDENT CONTRACTORS HARMLESS, TO THE FULLEST EXTENT PERMITTED BY LAW, FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, DAMAGES, COSTS, LIABILITIES AND EXPENSES, AND INCLUDING REASONABLE ATTORNEY'S FEES, TO THE EXTENT CAUSED BY OR RESULTING FROM ENGINEER'S NEGLIGENT ACTS, ERRORS, OR OMISSIONS.

THE INDEMNITY PROVIDED HEREIN SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS AGREEMENT.

ARTICLE XII. COMPLIANCE WITH APPLICABLE LAWS

ENGINEER shall comply with all applicable federal, state and local laws, statutes, ordinances, rules and regulations relating, in any way, manner or form, to the activities under this Contract, and any amendments thereto.

ARTICLE XIII. NOTICE

A. General. Whenever notice from ENGINEER to CITY or CITY to ENGINEER is required or permitted by this Contract and no other method of notice is provided, such notice shall be given by (1) actual delivery of the written notice to the other party by hand (in which case such notice shall be effective upon delivery); (2) facsimile (in which case such notice shall be effective upon delivery); or (3) by depositing the written notice in the United States mail, properly addressed to the other party at the address provided in this article, registered or certified mail, return receipt requested, in which case such notice shall be effective on the third business day after such notice is so deposited.

B. Engineer's Address. ENGINEER's address and numbers for the purposes of notice:
Freeman-Millican, Inc.

Attn: Larry Freeman, P.E.

12160 N. Abrams Road, Suite 508

Dallas, Texas 75243

Telephone: (214) 503-0555

C. City's Address. CITY's address and numbers for the purposes of notice:

City of Lavon

Attn: Kim Dobbs, City Administrator.

City of Lavon

120 School Rd

Lavon, TX 75166

D. Change of Address. Either party may change its address or numbers for purposes of notice by giving written notice to the other party as provided herein, referring specifically to this

Contract, and setting forth such new address or numbers. The address or numbers shall become effective on the 15th day after such notice is effective.

ARTICLE XIV. CITY-PROVIDED DATA

CITY shall furnish ENGINEER non-confidential studies, reports and other available data in the possession of the CITY pertinent to ENGINEER's Services, so long as CITY is entitled to rely on such studies, reports and other data for the performance of ENGINEER's Services under this Contract (the "Provided Data"). ENGINEER shall be entitled to use and rely, so long as such reliance is reasonable, upon all such Provided Data.

ARTICLE XV. MISCELLANEOUS

A. Captions. The captions for the articles and sections in this Contract are inserted in this Contract strictly for the parties' convenience in identifying the provisions to this Contract and shall not be given any effect in construing this Contract.

B. Audit. ENGINEER shall provide access to its corporate books and records to the CITY. The CITY may audit, at its expense and during normal business hours, ENGINEER's books and records with respect to this Contract between ENGINEER and CITY.

C. Records. ENGINEER shall maintain records that are necessary to substantiate the services provided by ENGINEER.

D. Assignability. ENGINEER may not assign this Contract without the prior written approval of the CITY.

E. Successor and Assigns. This Contract binds and inures to the benefit of the CITY and ENGINEER, and in the case of CITY, its respective successors, legal representatives, and assigns, and in the case of ENGINEER, its permitted successors and assigns.

F. Construction and Venue. THIS CONTRACT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. THIS CONTRACT IS PERFORMABLE IN COLLIN COUNTY, TEXAS. THE PARTIES HERETO HEREBY IRREVOCABLY CONSENT TO THE EXCLUSIVE JURISDICTION AND VENUE OF THE COURTS OF COMPETENT JURISDICTION OF THE STATE OF TEXAS,

COUNTY OF COLLIN, FOR THE PURPOSES OF ALL LEGAL PROCEEDINGS ARISING OUT OF OR RELATING TO THIS CONTRACT OR THE ACTIONS THAT ARE CONTEMPLATED HEREBY.

G. Severability. If any provision of this Contract is ever held to be invalid or ineffective by any court of competent jurisdiction with respect to any person or circumstances, the remainder of this Contract and the application of such provision to persons and/or circumstances other than those with respect to which it is held invalid or ineffective shall not be affected thereby.

H. Amendment. No amendment, modification, or alteration of the terms of this Contract shall be binding unless such amendment, modification, or alteration is in writing, dated subsequent to this Contract, and duly authorized and executed by ENGINEER and CITY.

I. Entire Agreement. This Contract, including Exhibits "A," and "B" attached hereto, contains the entire Contract between the CITY and ENGINEER, and there are no other written or oral promises, conditions, warranties, or representations relating to or affecting the matters contemplated herein.

J. No Joint Enterprise. Nothing contained herein shall be construed to imply a joint venture, joint enterprise, partnership or principal – agent relationship between ENGINEER and the CITY.

K. Documents Owned by CITY. Any and all documents, drawings and specifications prepared by ENGINEER as part of the Services hereunder, shall become the property of the CITY when ENGINEER has been compensated as set forth in Article II, above. The ENGINEER shall make copies of any and all work products for its files.

L. Notice of Waiver. A waiver by either CITY or ENGINEER of a breach of this Agreement must be in writing to be effective. In the event either party shall execute and deliver such waiver, such waiver shall not affect the waiving party's rights with respect to any other or subsequent breach.

M. Third Party Activities. Nothing in this Agreement shall be construed to provide any rights or benefits whatsoever to any party other than CITY and ENGINEER.

EXECUTED as of the Effective Date hereof.

CITY OF LAVON

By: _____
Charles Teske, Mayor

FREEMAN-MILLICAN, INC.

By:  _____
Larry J. Freeman, P.E.

**EXHIBIT "A" - SCOPE OF WORK FOR
WASTEWATER SYSTEM EVALUATION AND TREATMENT PLANT EXPANSION
FOR CITY OF LAVON, TEXAS**

PROJECT DESCRIPTION

Freeman-Millican, Inc. (FMI) is pleased to submit this proposed scope of work for the above referenced project. This project will consist of collection and evaluation of data to prepare a Memorandum of Understanding defining the scope for expansion to the existing wastewater treatment plant (WWTP) through the year 2030; a Wastewater Master Plan showing the projected collection system layout to serve the UMB area in association with future regionalization of the system; and, provide the engineering design and construction administration services for the improvements needed at the WWTP as defined in the Memorandum of Understanding.

Phase 1 – PLANNING

Data Collection and Preliminary Evaluation

1. Conduct an initial meeting with the City of Lavon staff to further define and develop criteria for expansion of the wastewater facilities
2. Review existing information such as pertinent "as-built" plans, flow data, existing TCEQ permit, population growth patterns, zoning, land use and timing of regional facilities.
3. Conduct an on-site investigation of the treatment plant, which includes discussions with plant operations personnel to determine what maintenance/rehabilitation/replacements are needed to allow the existing plant to operate now and in the future.
4. Evaluate the existing flow data, rainfall data, and monthly building permits issued.
5. Develop population growth projections for City of Lavon and UMB area using published data by NCTCOG, TWDB and others.
6. Discuss with City staff selection of a population and growth pattern. The City's existing Future Land Use Map (March, 2005) will be utilized.
7. Evaluate flow data to determine the current flow rates and estimate the Infiltration/Inflow contribution and then establish the flow rates that should be used in the sizing and permitting of the plant.
8. Meet with NTMWD and City Staff to discuss the Permit Amendment.

Preparation of Memorandum of Understanding

- I. Using the data and the results from the preliminary evaluation in Phase I, prepare a Memorandum of Understanding which will define the following:
 - a. Population Growth for Lavon and the UMB area.
 - b. Growth Patterns for Lavon and the UMB area.
 - c. Connections served by the treatment plant (current and future).
 - d. Proposed treatment plant capacity (based on a new NTMWD facility being on line by the year 2025).

- e. Daily average and the 2-hour peak flow rates to be used in a new permit amendment (prepared and submitted by NTMWD).
 - f. Preliminary engineering design of the units at the wastewater treatment plant necessary for preparation of the amended permit.
 - g. Estimates of the probable cost of these new facilities.
2. Issue the Memorandum of Understanding to the City of Lavon and NTMWD and others designated by the City for their review.
3. Revised the Memorandum to reflect changes and reissue it.

Preparation of Wastewater Master Plan

1. Develop ultimate flow projections for areas within the City of Lavon and UMB area.
2. Project size of collection system pipelines and lift stations, if applicable, to serve projected buildout of the UMB area.
3. Prepare a Future Wastewater System Map showing possible wastewater system facilities in the City of Lavon and UMB area using readily available contour information, road/street locations, development plans and other planning documents provided by the City.
4. Prepare accompanying Master Plan identifying future wastewater system components, flow data and assumptions, pipe sizes and supporting data.

Phase 2 – ENGINEERING DESIGN

1. Following the approval of the Memorandum of Understanding, the design of the wastewater treatment plant expansion project will commence and plans will be submitted for review in two separate submittals, one at the 65% completion and one at the 100% completion level. We recognize that the City will have comments and recommended changes at both the 65% and 100% design submittal stage and we will make all necessary and requested changes by City Staff. We also recognize that NTMWD, being the operator and the one that is submitting the permit amendment will need to review the plans and provide comments. .
2. FMI will incorporate review comments into the Final Plans and Bidding Documents.
3. FMI will prepare an opinion of probable construction costs for the project utilizing the preliminary design and an updated design at the 65% and 100% design stage.
4. Prepare final Bid documents and Special Technical Specifications.

Phase 3 – BID AND CONSTRUCTION PHASE SERVICES

1. Assist the City, as required, in advertising for bids.
2. Provide the City with two sets of Final Plans and Bidding Documents for their use. Distribute bid documents through CivCast (www.civcastusa.com). Maintain a list of plan holders.
3. Assist the City in conducting a pre-bid conference if needed, including answering any questions and distribution of necessary addenda.
4. Assist the City in opening and tabulation of the bids and deliver tabulation to the City within seven days of bid opening.
5. Evaluate the two low bidders. Prepare a Letter of Recommendation to the City for award of the construction contract and assist the City in conducting a pre-construction conference.

6. Provide full size (24"x36" or 22"x34") conformed plans and specifications that are Issued for Construction as follows:
 - a. Contractor – 4 sets
 - b. City of Lavon - 2 sets
 - c. NTMWD - 2 sets
7. Following the award of the contract and the issuance of the notice to proceed, FMI will provide limited construction administration (CA) and construction observation services for the project, as we understand City staff will perform primary CA and inspection duties. Based on an estimated 12-month construction schedule, we will perform the following activities as a par to our limited Construction administration/observation duties:
 - a. An FMI designated representative will meet with the City inspector and superintendent of the Contractor and Subcontractors on an as needed basis to discuss the work, submittals, schedule, and any other issues that need to be discussed.
 - b. FMI will review and answer all Request for Information (RFI) submitted by Contractor.
 - c. FMI in consultation with the City Staff and Inspector will review monthly pay requests submitted by the contractor
 - d. At the request of the City, FMI will prepare the paperwork for change orders to the contract and deliver the change orders to the City for their approval.
 - e. FMI will review contractor submittals as required by the construction contract documents.
8. FMI will prepare "Record of Construction Drawings" based on mark-ups supplied by the contractor and/or City. One CD-ROM disk containing images of the Record Drawings will be submitted to the City.

EXCLUSIONS AND ASSUMPTIONS

Services specifically excluded from our proposed Scope of Services include, but are not necessarily limited to the following:

- Construction Staking
- Fees for permitting and advertising
- Full time inspection during construction
- Design for trench safety.
- Quality control and materials testing services during construction
- Subsurface utility engineering in the event excavation is required to locate existing facilities.
- Environmental Services including but not limited to the following:
 - Threatened and endangered species surveys
 - Waters of the US. Determination
 - Wetland Delineation
 - USACE Permit Application and coordination of any kind.
 - Preliminary mitigation and monitoring plans
 - Section 404 permitting.
 - Preconstruction Notification (PCN) for a Nationwide Permit

- Preparation and maintenance of Storm Water Pollution Prevention Plans or measures
- Property Boundary Survey *
- Geotechnical Analysis for foundation and structural design*
- WWTP expansion to be located on the site of the current WWTP.
- Current permit effluent quality to be same for expansion.

*Items which may be needed and can be determined at a later date as the project is developed.

**EXHIBIT “B” - COMPENSATION FOR
WASTEWATER SYSTEM EVALUATION AND TREATMENT PLANT EXPANSION
FOR CITY OF LAVON, TEXAS**

Compensation shall be based upon a Lump Sum basis. Lump sum costs shall include all labor and material costs for the scope of services above.

Phase 1 - PLANNING	
Memorandum of Understanding	\$ 3,100
Wastewater Master Plan	\$ 6,200
Phase 2 – ENGINEERING DESIGN	
Preliminary Design	\$66,100
Final Design	\$29,600
Phase 3 – BID & CONSTRUCTION	
Bid Phase	\$3,500
Construction Services	\$8,100

Compensation for any additional services shall be determined prior to commencing said services.

Project progress shall be invoiced monthly. Invoices shall be due and payable upon receipt. In the event that invoices are not paid in a timely manner, FMI reserves the option to add interest to the outstanding balance at a rate of 1.5% per month.

All documentation, plans, specifications and studies performed by FMI with respect to this contract remain the property of FMI until the final payment is received.



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: March 7, 2017

ITEM: 6 – D

Item:

Discussion and action regarding Resolution No. **2017-03-03** confirming the authorization of the submission of a grant application for the police department NIBRS upgrade.

Background:

Police Chief Mike Jones applied for an Office of the Governor (OOG) grant in the amount of \$7,500 to pay for the NIBRS element of the CopSync report system. The City of Lavon received an award notice indicating that the City was awarded the grant conditional on the City passing a Resolution setting out certain conditions.

Approval is recommended.

Attachments: Resolution

March 3, 2017

CITY OF LAVON, COLLIN COUNTY TEXAS

Resolution No. 2017-03-03

Body Camera Grant

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS, CONFIRMING THE AUTHORIZATION OF THE SUBMISSION OF THE GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION FOR THE LAVON POLICE DEPARTMENT NIBRS UPGRADE; DESIGNATING THE AUTHORIZED OFFICIAL; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the State of Texas has mandated the implementation on NIBRS compliant reporting by 2019; and

WHEREAS, The Lavon City Council finds it in the best interest of the citizens of Lavon that the Lavon Police Department NIBRS Upgrade Project be implemented to meet this mandate; and

WHEREAS, Lavon City Council finds that no matching funds are required for the said project by the Office of the Governor Criminal Justice Division grant program for this project; and

WHEREAS, Lavon City Council agrees that in the event of loss or misuse of the Criminal Justice Division funds, Lavon City Council assures that the funds will be returned to the Criminal Justice Division in full.

NOW THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

SECTION 1. Findings

- 1.1 That the findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. Authorized Official

- 2.1 Lavon City Council designates Police Chief J. Michael Jones as the grantee's authorized official.
- 2.2 J. Michael Jones as the authorized official is given the authority to apply for, accept, reject, alter or terminate the grant on behalf of the City of Lavon.
- 2.3 Upon the Governor's office approval of the final NIBRS Upgrade grant for the Lavon Police Department, J. Michael Jones is authorized to expend grant

and matching funds (if any) for the purchase of technology upgrades to implement the mandated NIBRS crime reporting system.

SECTION 3. Passed at Open Meeting

3.1 That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law, and the public notice of the time, place, and purpose of said meeting was given as required by law.

SECTION 4. Severability and Effective Date

4.1 It is hereby declared by the City Council of the City of Lavon that if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining the sections, paragraphs, sentences, clauses or phrases of this ordinance.

4.2 That this Resolution shall be and become effective from and after its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ON THIS 7th DAY OF MARCH, 2017.

The Honorable Charles Teske, Mayor

Attest:

Kim Dobbs, City Administrator/City Secretary



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: March 7, 2017

ITEM: 6 – E

Item:

Discussion and action regarding road repair program and speed containment in Bently Farms.

Background:

The City Council received a request from residents in the Bently Farms subdivision to consider road maintenance options to address certain streets within the development where conditions have deteriorated. Additionally, residents requested that stop signs be placed as a deterrent to speeding within the development.

Public Works

In July 2016, the City obtained a proposal for the application of tire rubber modified, surface seal (TRMSS) within the subdivision and recently confirmed the quoted pricing is still in effect. TRMSS is intended to protect and extend the road surface's useful life by replacing vital surface oils, securing loose aggregates and preventing damage caused by oxidation, weather, and traffic. The timing of the procedure is sensitive to weather conditions and temperatures. Funding for road repairs was allocated in the FY 16-17 budget.

Police

The Police Department was asked to observe speeding in the development and did so in marked and in un-marked vehicles to determine if stop signs are warranted. The Police Department report is enclosed and options will be presented by Chief Jones at the meeting.

Attachments: Public Works – Road Maintenance
 Police – Speed Study

March 3, 2017

Rose Contracting

Excavation, Demolition and Utility

7232 County Road 410
McKinney, TX 75071
Phone 972-542-9269

Attention: Sonny Mancias
sonny.mancias@cityoflavon.org
972-800-2935, 972-843-4220

Quotation

DATE: July 22, 2016
Quote #: 303
Customer ID: Sonny Mancias
Public Works, City of Lavon

Quotation valid until: August 22, 2016
Prepared by: Tommy G. Rose

Comments or special instructions:

TRMSS Application			
	Description	Cost	AMOUNT
1	3789 SQYD - TRMSS application to Bentley Farms - Rollin Meadows Roads at 2/10th	\$2.00/SY	\$7,576.00
2	3300 SQYD - TRMSS application to Shore View at 2/10th	\$2.00/SY	\$6,600.00
3	2872 SQYD - TRMSS application to Corn Silk at 2/10th	\$2.00/SY	\$5,744.00
4	3544 SQYD - TRMSS application to Meadow Hill at 2/10th	\$2.00/SY	\$7,088.00
5	3422 SQYD - TRMSS application to Bentley at 2/10th	\$2.00/SY	\$6,844.00
Total:			\$33,854.00

THANK YOU FOR YOUR BUSINESS!

If you have any questions concerning this quotation, please contact Tommy Rose @469-446-0880
or email trose@rosecontracting.com

BENTLY FARMS STREET REPAIR DISCUSSIONS

Would like to discuss repairing our streets in Bently Farms on the existing street Surface.

- Concrete for the entire sub-division is not feasible due to cost.
- Even Asphalt in the depth of 1-1/2" or 2" is not feasible without grinding out 1-1/2" or 2" of the existing street then re-surfacing with blacktop/asphalt. This partly to the concrete gutters and drain areas
- It seems that the most economical way to provide safer and better appearance to our streets is to have what we have done in front of City Hall and business 78.

Respectfully Submitted
John McWhorter

BENTLY FARMS STREET REPAIR DISCUSSIONS



Loose Gravels
Missing Gravels,
Bare Spots



Current Street is flush
to Concrete
Gutters/Drain



17" Concrete Gutter/Flush
to Current Street

Loose Gravels have been an issue for children riding bikes (training wheels chewed up), strollers, residents running and for walking dogs as it is hard on their paws. We have 10 residents with motorcycles...very dangerous with loose gravels

BENTLY FARMS STREET REPAIR DISCUSSIONS



Images of Streets to City Hall, gravels covered,
road surface much smoother and gravels aren't
picked up by tire treads

Smooth road from 78, to
78 business



LAVON POLICE DEPARTMENT

501 B Lincoln Ave. • P.O. Box 340
Lavon, TX 75166
Phone (972) 843-4219 • Fax (972) 843-0945



Speed Study

Location: 200 block Bently Drive
Date: 27 February 2017
Times: 0545-0700
Duration: 75 minutes
Car Count: 13

Methodology

This speed study was conducted by utilizing an unmarked vehicle parked in the 200 block of Bently Drive, Lavon Texas. A Stalker handheld ATR moving/stationary speed radar unit owned by the Lavon Police department was utilized to conduct this study. Chief Jones operated the radar unit; is trained in its use; and has more than 30 years' experience in the use and operation of speed radar units. The study vehicle was placed perpendicular to the street to allow for speed measurements in either direction. The radar unit was positioned approximately 25 feet south of the curb line to minimize the cosine effect.

Results

A total of thirteen (13) vehicles were observed during the study, resulting in a car load of 10.4 vehicles an hour. Six (6) of the thirteen (13) vehicles exceed the post speed limit. Two (2) of the vehicles exceeded the speed limit by more than five (5) miles per hour but less than ten (10) miles per hour. No vehicles exceed the speed limit by ten (10) miles per hour or more. Twelve (12) of the observed vehicles were traveling eastbound, while only one (1), a school bus, was traveling westbound.

Assuming a standard speed tolerance of ten (10) miles an hour above the speed limit – zero (0) vehicles would have been contacted. Assuming an enhanced speed tolerance of five (5) miles an hour above the speed limit – two (2) vehicles would have been contacted.

Notes

While this study was conducted for identifying the incidences of speeders, officers observed 3 additional violations that would have resulted in an enforcement contact had traffic officers been monitoring this area. All three additional violations were for fail to stop at the stop sign located on Corn Silk Drive at the intersection Bently Drive.



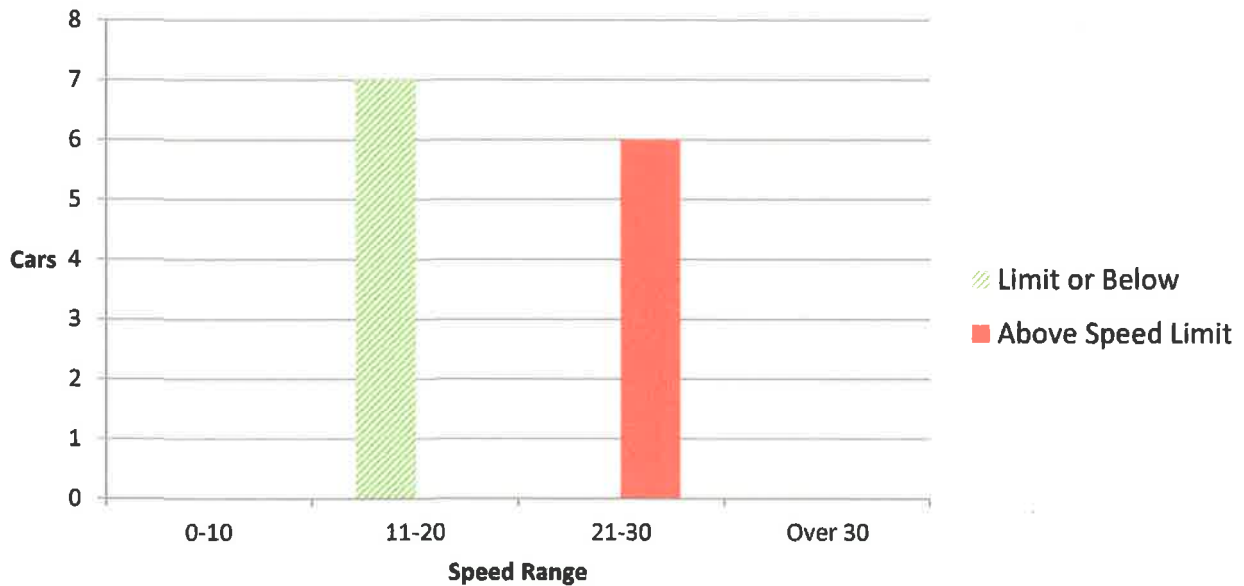
LAVON POLICE DEPARTMENT

501 B Lincoln Ave. • P.O. Box 340
Lavon, TX 75166

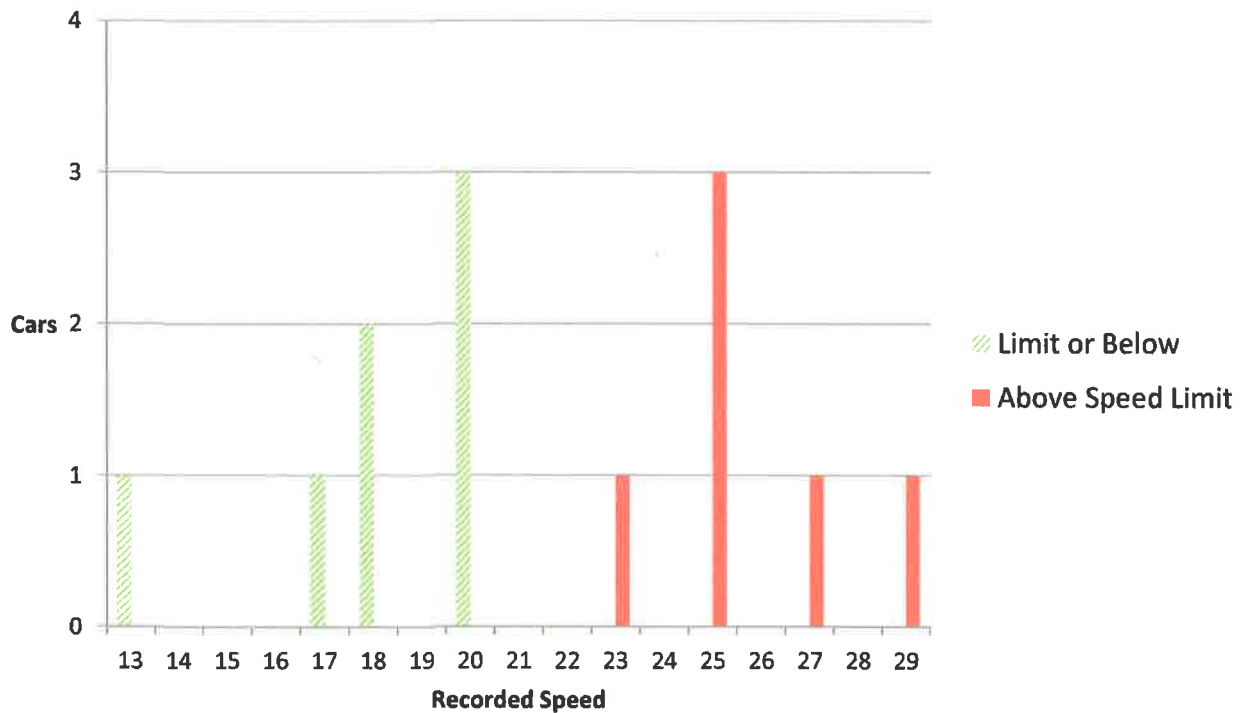
Phone (972) 843-4219 • Fax (972) 843-0945



Bently Drive 2/27/2017



Bently Drive 2/27/2017





LAVON POLICE DEPARTMENT

501 B Lincoln Ave. • P.O. Box 340
Lavon, TX 75166
Phone (972) 843-4219 • Fax (972) 843-0945



Speed Study

Location: 900 block Rolling Meadow Drive
Date: 27 February 2017
Times: 0700-0745
Duration: 45 minutes
Car Count: 10

Methodology

This speed study was conducted by utilizing an unmarked vehicle parked in the 900 block of Rolling Meadow Drive, Lavon Texas. A Stalker handheld ATR moving/stationary speed radar unit owned by the Lavon Police department was utilized to conduct this study. Chief Jones operated the radar unit; is trained in its use; and has more than 30 years' experience in the use and operation of speed radar units. The study vehicle was placed parallel to the street to allow for speed measurements in either direction. The radar unit was positioned approximately 5 feet inside the east curb line to eliminate the cosine effect.

Results

A total of ten (10) vehicles were observed during the study, resulting in a car load of 13.3 vehicles an hour. Nine (9) of the ten (10) vehicles exceed the post speed limit. Four (4) of the vehicles exceeded the speed limit by more than five (5) miles per hour but less than ten (10) miles per hour. No vehicles exceed the speed limit by ten (10) or more miles per hour or more. Twelve (9) of the observed vehicles were traveling southbound, while only one (1) was traveling northbound.

Assuming a standard speed tolerance of ten (10) miles an hour above the speed limit – zero (0) vehicles would have been contacted. Assuming an enhanced speed tolerance of five (5) miles an hour above the speed limit – four (4) vehicles would have been contacted.

Notes

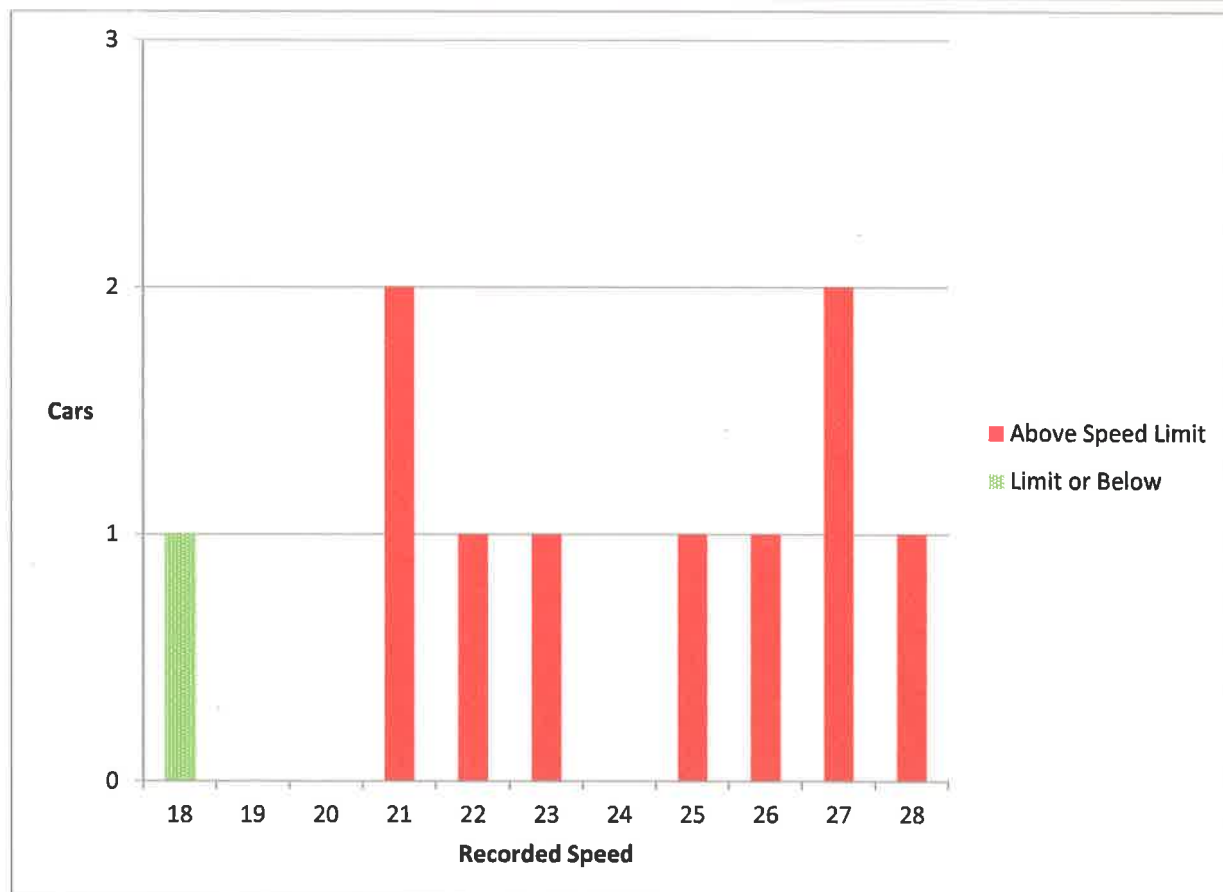
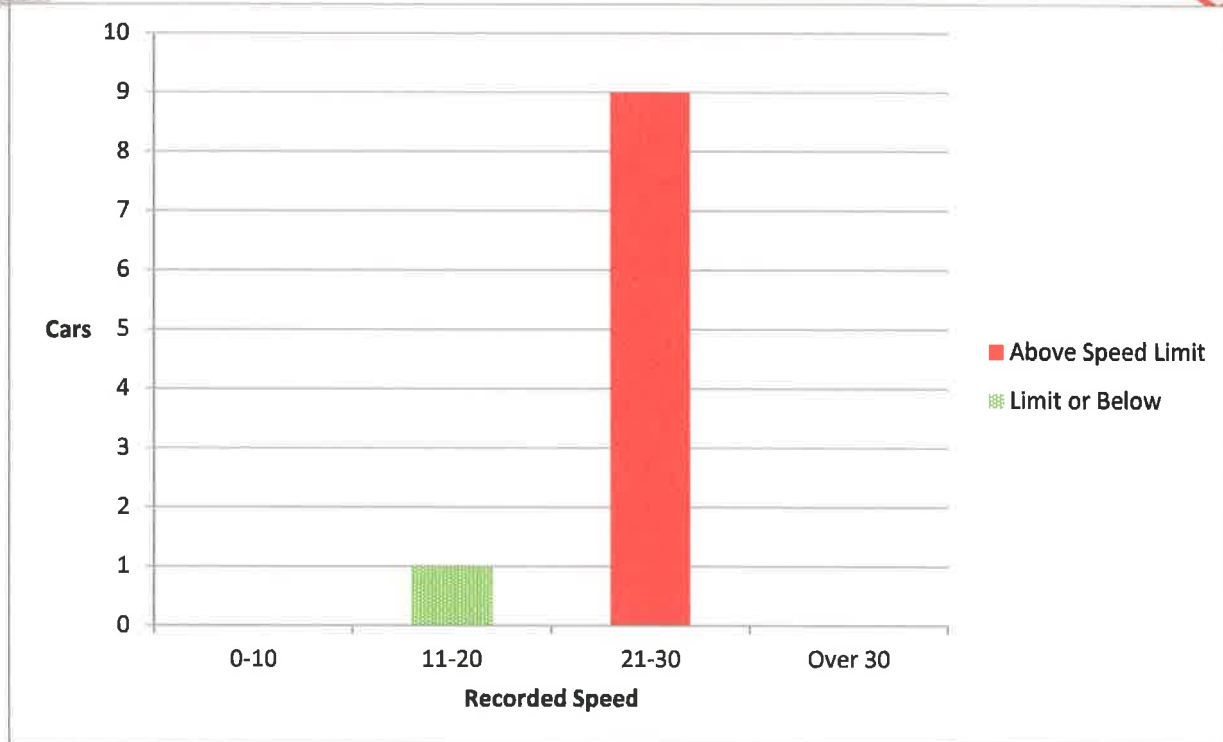
While this study was conducted for identifying the incidences of speeders, officers observed 1 additional violation that would have resulted in an enforcement contact had traffic officers been monitoring this area. The additional violation was for fail to stop at the stop sign located on Shoreview Drive at the intersection Rolling Meadow Drive.

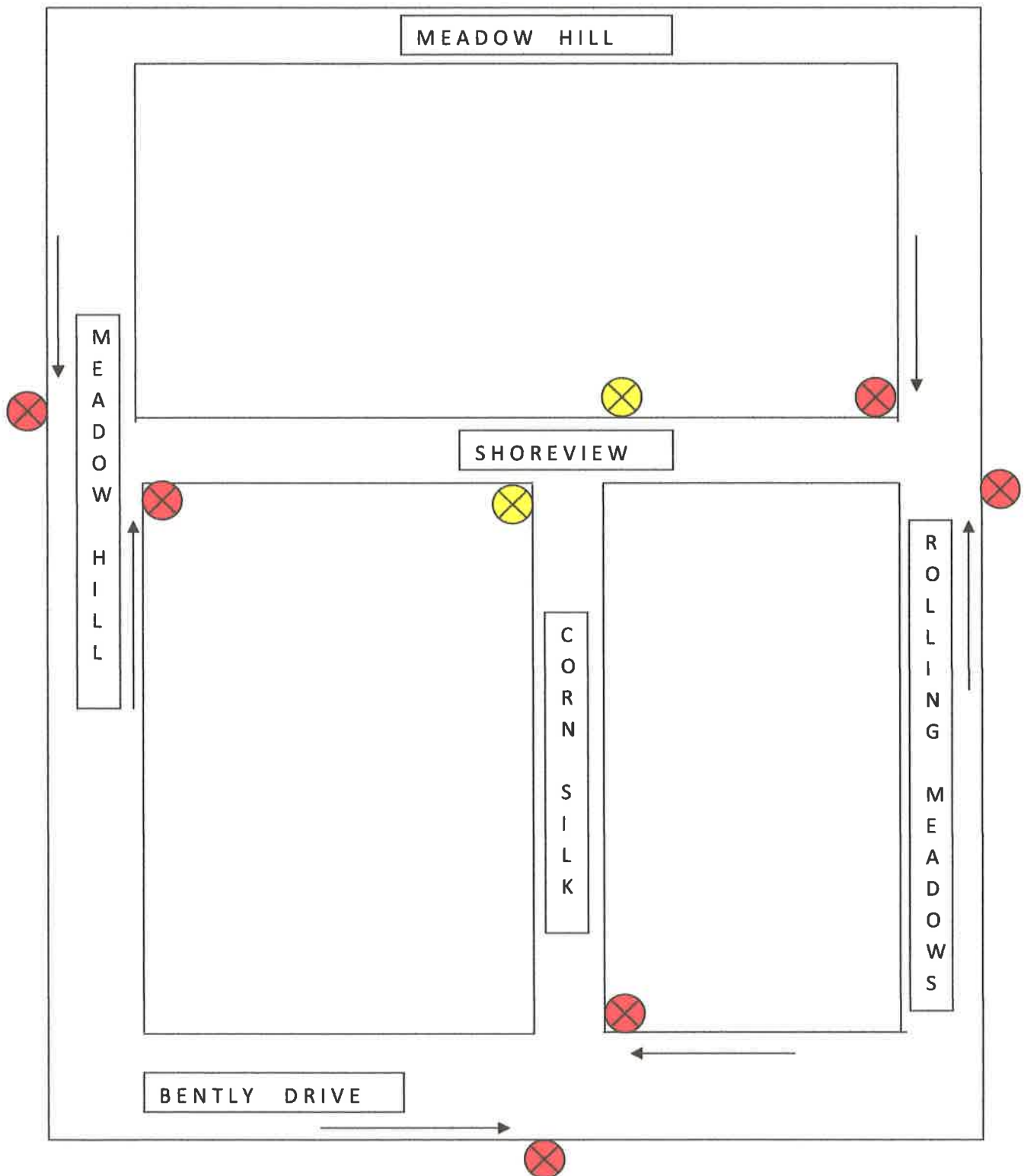


LAVON POLICE DEPARTMENT

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Lavon, TX 75166

Phone (972) 843-4219 • Fax (972) 843-0945





Red Stops Signs are Proposed

Yellow depicts optional placement of stop signs.



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: March 7, 2017

ITEM: 6 – F

Item:

Discussion and action regarding Ordinance No. 2017-03-01 increasing the sewer tap fee.

Background:

The City Council established the sewer tap fee in 2007 and set the fee at \$2200.00 per residential connections. The Master Development Agreement provides for an increase in the fee at the City's discretion. The fee has not been increased since its establishment ten years ago.

The sewer tap fee is charged at the time of building permit application and affects new connections only. The increase in the fee does not directly impact existing sewer customers.

Given the increase in inflation and the even greater cost increase in the construction and installation of sanitary sewer infrastructure, an increase in the fee is recommended.

Attachments:

Ordinance
Excerpt from Development Agreement – Grand Heritage
CPI Information

March 3, 2017

CITY OF LAVON, TEXAS
ORDINANCE NO. 2017-03-01

Sewer Tap Fee

**AN ORDINANCE OF THE CITY OF LAVON, TEXAS AMENDING
THE FEE SCHEDULE TO INCREASE THE RESIDENTIAL SEWER
TAP FEE TO \$2700.00; PROVIDING A SEVERABILITY CLAUSE
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, City Council of the City of Lavon has reviewed the residential sewer tap fee established and set in 2007 and the costs covered by the sewer tap fee in the intervening years and has determined that it is appropriate to increase the sewer tap fee;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS THAT:

SECTION 1. FINDINGS

The City Council of the City of Lavon finds that the above foregoing recitals are true and correct and are hereby incorporated for all purposes as official findings of the City Council of the City of Lavon.

SECTION 2. AMENDING THE FEE SCHEDULE

That the residential sewer tap fee shall be increased from the original rate established in 2007 of \$2,200.00 to \$2,700.00 and that the fee schedule shall be amended accordingly.

SECTION 3. SEVERABILITY

That if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining the sections, paragraphs, sentences, clauses or phrases of this ordinance.

SECTION 4. PUBLIC MEETING

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

SECTION 5. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage and it is so ordained.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 7th day of March 2017.

Charles A. Teske, Jr., Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary

excerpt

Section 3.01

remaining on deposit in the Sewer Fee Account after the Sewage Termination Date shall be paid to the City.

(e) The rate of the Sewage System Connection Fee shall be determined by the City in its sole and absolute discretion, but shall be not less than \$2,200, and not more than \$3,200, for each residential lot and shall be as reasonably determined by the City for commercial or other use for which connection rights are to be granted. The Monthly Base Rate Fees shall be determined by the City in its sole and absolute discretion, but shall be not less than \$38 per property.

(f) If the Developer shall default under this Section 3.03 and shall not cure such default after sixty days written notice from the City specifying such default, the City and the Developer will work together cooperatively to address the alleged breach in accordance with the dispute resolution provisions in Section 10.05 of this Amended Agreement. If, at the conclusion of such proceedings, the Developer is found by the mediator to have defaulted under this Section 3.03, then the City shall release the amount necessary to cure such failure, plus Interest from the Sewer Fee Account and shall exercise its right of offset as provided in Article VIII.

(g) Notwithstanding the provisions of Section 3.03(f), if construction of the Interceptor Line has not begun or is not being diligently pursued by January 1, 2012 or such later date agreed to by the Parties, the City may release all remaining funds from the Sewer Fee Account to the City's own account after Developer has been fully reimbursed for all Lavon Sanitary Sewage Collection System Expenditures made until that time and shall have no obligation to make further deposits to such account.

Section 3.04. Construction and Development of Retail Water Distribution System.

The Developer agrees, at its own cost and expense, to design, construct and install a retail water distribution system in accordance with the terms of its agreement with the Lavon Water Supply Corporation, a non-profit corporation. The City understands and agrees that the water distribution system will be owned and/or operated by the Lavon Water Supply Corporation as the owner and holder of necessary and appropriate regulatory permits to provide such service. The Developer agrees and acknowledges that such ownership and/or operation does not in any manner affect or limit the City's authority to impose fees, rates and charges, in accordance with applicable law, for the use of the City's public lands and rights of ways for the purpose of providing public utilities within its corporate limits.

ARTICLE IV

ISSUANCE, SALE, PURCHASE OF ASSESSMENT REVENUE BONDS

Section 4.01. Denomination, Maturity, Interest, and Security for Assessment Revenue Bonds.

(a) Upon written request of the Developer to the City, the City Council shall issue one, and may issue more than one, series of Assessment Revenue Bonds upon reasonable terms approved by the City Council to refinance the City's obligations under the Temporary Notes.

Consumer Price Index Data from 2007 to 2017

Consumer Price Index (CPI-U) data is provided by the U.S. Department of Labor Bureau of Labor Statistic. This monthly pipelined data is the gas powering the always-current [Inflation Calculator](#). The following CPI data was last updated by the government agency on February 15, 2017 and covers up to January 2017. The next inflation update for February has a scheduled release date of March 15, 2017.

All Urban Consumers – (CPI-U) 2007-2017

Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Annual	Percent Change	
													Avg	Dec-Dec	Avg-Avg
2007	202.4	203.5	205.4	206.7	207.9	208.4	208.3	207.9	208.5	208.9	210.2	210	207.3	4.1	2.8
2008	211.1	211.7	213.5	214.8	216.6	218.8	219.964	219.086	218.783	216.573	212.425	210.228	215.303	0.1	3.8
2009	211.143	212.193	212.709	213.24	213.856	215.693	215.351	215.834	215.969	216.177	216.33	215.949	214.537	2.7	-0.4
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056	1.5	1.6
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.23	225.672	224.939	3	3.2
2012	226.655	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594	1.7	2.1
2013	230.28	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957	1.5	1.5
2014	233.916	234.781	236.293	237.072	237.9	238.343	238.25	237.852	238.031	237.433	236.151	234.812	236.736	0.8	1.6
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017	0.7	0.1
2016	236.916	237.111	238.132	239.261	240.236	241.038	240.647	240.853	241.428	241.729	241.353	241.432	240.007	2.1	1.3
2017	242.839														

Inflation Calculator

The US Inflation Calculator measures the buying power of the dollar over time. Just enter any two dates from 1913 to 2017, an amount, and then click 'Calculate'.

If in
 I purchased an item for
 then in
 that same item would cost:
 Cumulative rate of inflation:

Source:

<http://www.usinflationcalculator.com/>



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: March 7, 2017

ITEM: 6 – G

Item:

Discussion and action regarding Ordinance No. 2017-03-02 amending the Code of Regulations, Section 2.4.1.1. to require the display of address numbers.

Background:

In 2010, the City Council updated the City's addressing requirements related to 911, Lavon Code of Regulations Title 2, Subtitle 4, Chapter 1- 911 Addressing. Recently, the United States Postal Service has initiated a policy mandate that essentially requires new residential subdivisions and commercial businesses to utilize cluster box units instead of individual mailboxes.

Attachments:

Ordinance
Excerpt - Code of Regulation – current
Excerpt from USPS Webinar

March 3, 2017

CITY OF LAVON, TEXAS
ORDINANCE NO. 2017-03-04

Displaying Street Address Numbers

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AMENDING THE CODE OF REGULATIONS TO REQUIRE THE DISPLAY OF ADDRESS NUMBERS; PROVIDING SPECIFICATIONS; REQUIRING COMPLIANCE; PROVIDING A PENALTY NOT TO EXCEED ONE HUNDRED DOLLARS (\$100.00) FOR VIOLATION; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lavon has previously adopted an official and uniform method of displaying street address numbers on homes and businesses; and

WHEREAS, the United States Postal Service has adopted a policy that mail delivery to all new developments is centralized delivery, most often using cluster box units (CBU), not individual mail boxes; and

WHEREAS, in order to protect the health, safety and welfare of the City residents and to preserve and protect their property, the City Council deems it reasonable and necessary to amend the regulations pertaining to displaying street address numbers on all homes and businesses within the City of Lavon.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. Display required.

The Code of Regulations, Section 2.4.1.1 Required 911 Addressing on Single Family Residential Homes Section (A)(3) shall be amended as follows:

- 3) if the front of the house is located less than fifty (50) feet from a public roadway, the numerical address shall be located on:
 - a) the front of the house using four (4) inch or larger numbers; ~~or~~
 - ~~b) on the curb of the street directly in front of the residence using four (4) inch or larger numbers; or~~
 - ~~b) on the mailbox directly in front of the residence using two (2) inch or larger numbers; or~~
 - ~~e) on a signpost within three (3) feet of the intersection of the driveway and the street directly in front of the residence using three (3) inch or larger numbers.~~

SECTION 2. Alternative display when required.

A different method of address display may be required when deemed necessary by the Chief of Police for a house, building or structure. Such methods may include but are not limited to painting

the address number on the curb at the front of the structure, placing the numbers on a mailbox directly in front of the structure, placing a sign within three (3) feet of the intersection of the driveway and the street directly in front of the residence using three (3) inch or larger numbers, or placement of address on a permitted sign in a commercial area.

SECTION 3. Compliance required.

Any person owning, leasing, occupying or maintaining any house, building or structure which has no number displayed thereon, which displays an incorrect number, or violates this ordinance in any way, when so informed and notified by the Chief of Police shall put up a number, shall change the incorrect number so that the proper number will be displayed, or shall take any necessary action to comply with this ordinance, within thirty days after the date of the notice.

SECTION 4. Penalty.

Any person who violates any of the provisions of this chapter is guilty of a misdemeanor and upon conviction thereof is punishable by a fine not exceeding one hundred dollars (\$100.00). Each such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this chapter is committed, continued or permitted by such person, and shall be punished accordingly.

SECTION 5. Severability.

It is hereby declared by the City Council of the City of Lavon that if any of the sections, paragraphs, sentences, clauses or phrases of this ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining sections, paragraphs, sentences, clauses or phrases of this ordinance.

SECTION 6. Open Meeting.

It is hereby officially found and determined that all notice required by law has been given and notice of this Ordinance was posted and the Ordinance passed in accordance with the Open Meeting Act.

SECTION 7. Effective Date.

This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 7th day of March 2017.

Charles A. Teske, Jr., Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary

City of Lavon Code Regulations

Index Title 2-Health and Safety

Subtitle 1 – Traffic Code

Chapter 1 – General

Subtitle 2 – Penal Code

Subtitle 3 – Development and Construction Code

Subtitle 4 – Health Code

Chapter 1 – 911 Addressing

2.4.1.1 Required 911 Addressing on Single Family Residential Homes

A) The owner and each occupant shall be responsible for ensuring that their residential property displays 911 addressing meeting the following criteria:

- 1) the numerical address shall be clearly visible and readable from the street during daylight hours; and
- 2) the numerical address shall be clearly visible and readable from the street with the aid of a flashlight during the hours of darkness; and
- 3) if the front of the house is located less than fifty (50) feet from a public roadway, the numerical address shall be located on:
 - a) the front of the house using four (4) inch or larger numbers; or
 - b) on the curb of the street directly in front of the residence using four (4) inch or larger numbers; or
 - b) on the mailbox directly in front of the residence using two (2) inch or larger numbers; or
 - c) on a signpost within three (3) feet of the intersection of the driveway and the street directly in front of the residence using three (3) inch or larger numbers.
- 4) if the front of the house is located fifty (50) feet or more from a public roadway, the numerical address shall be located on the front of the house and on either:
 - a) the curb of the street directly in front of the residence using four (4) inch or larger numbers; or
 - b) the mailbox directly in front of the residence using two (2) inch or larger numbers; or
 - c) a signpost within three (3) feet of the intersection of the driveway and the street directly in front of the residence using three (3) inch or larger numbers.

Amended 20 April 2010 Ord. 2010-04-05

2.4.1.2 Required 911 Addressing on Secondary or Accessory Residences

Policy Change

- Today's changing mail-mix (declining letter mail, increasing package volume, and area new growth), has resulted in the need for USPS to evaluate management of new and existing delivery.
- Changes to the Postal Operations Manual (POM) Effective April 5, 2012 provides the Postal Service with necessary autonomy to determine the most efficient mode of delivery when adding new deliveries, thereby enabling the Postal Service to provide services adequate and necessary to meeting its basic function in the most efficient manner.
- Growth management begins with good base decisions whenever new deliveries are added to the delivery infrastructure. This includes the mode of delivery and location and type of equipment, as well as the safety and convenience of both carriers and customers.

631.24 Newly Established or Extended Delivery Points

631.241 General

Newly established or extended business or residential customers must request and receive approval of the delivery location and mode of delivery from the local Postmaster or District designees. These deliveries will not receive mail delivery service until the mail receptacles are installed and the units and locations are approved by local postal management. Options and requirements for modes of delivery are directed by the Postal Service.



UNITED STATES
POSTAL SERVICE®

Centralized Delivery Procedure

Accurate and timely Postal delivery service requires local branch managers to make sound business decisions concerning the extension and establishment of new deliveries while deftly managing existing deliveries.

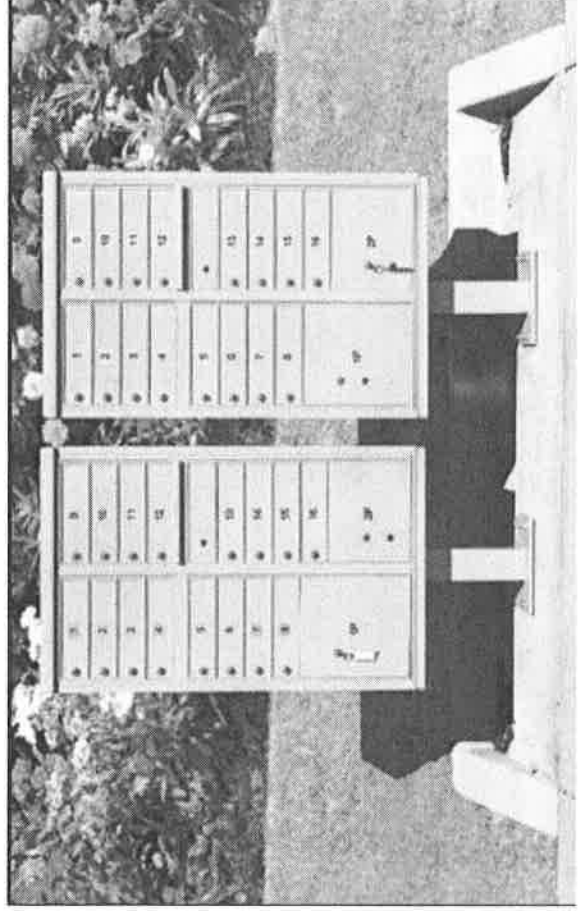
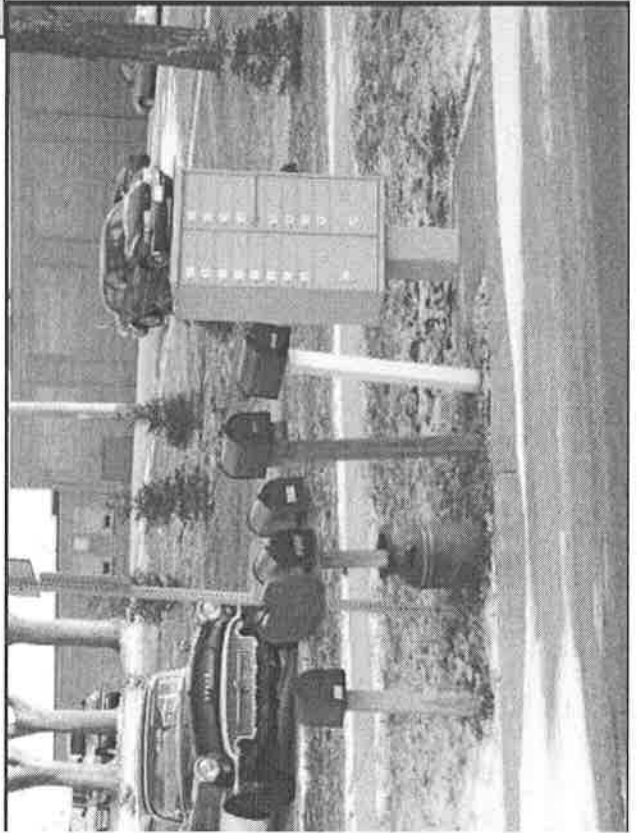
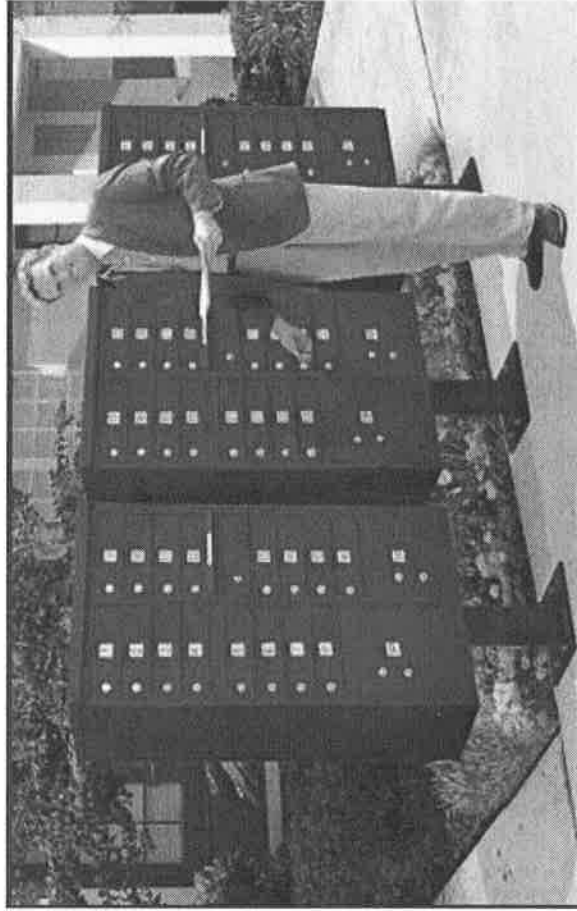
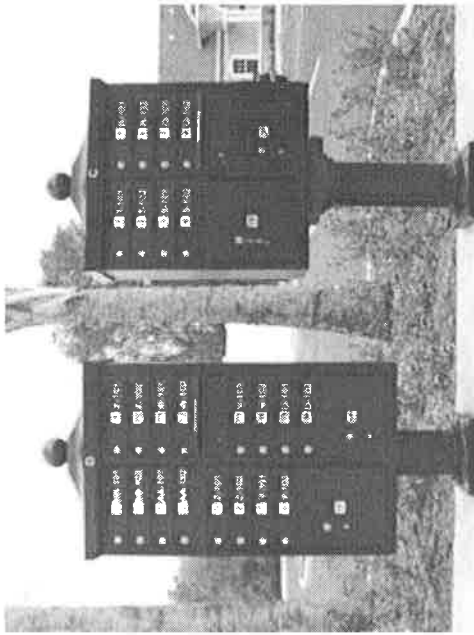
Decisions must be both consistent with established national policies and guidelines and delivery service to customers must be carried out with the utmost concern for customer and carrier safety in mind.

In order to provide the most efficient delivery service with today's new area growth, centralized delivery must be given prime consideration for all new rural, city, and HCR delivery and utilized in every possible instance within the current delivery network.



UNITED STATES
POSTAL SERVICE®

Planning





**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: March 7, 2017

ITEM: 6-H

Item:

Discussion and action regarding Ordinance No. **2017-03-03** altering the prima facie speed limits established for vehicles under the provisions of Transportation Code, Section 545.356 upon State Highway 78 or parts thereof, within the incorporates limits of the City of Lavon, Texas as set out in this ordinance; and providing a penalty of a fine not to exceed \$200.00 for the violation of this ordinance.

Background:

TxDOT submitted the enclosed Ordinance for the Council's consideration.

Attachments: Ordinance
Correspondence

March 3, 2017

CITY OF LAVON, TEXAS
ORDINANCE NO. 2017-03-03

SPEED ZONE ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF TRANSPORTATION CODE, SECTION 545.356 UPON STATE HIGHWAY NO. 78 OR PARTS THEREOF, WITHIN THE INCORPORATED LIMITS OF THE CITY OF LAVON, AS SET OUT IN THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$200.00 FOR THE VIOLATION OF THIS ORDINANCE.

WHEREAS, Section 545.356 of the Texas Transportation Code, provides that whenever the governing body of the City shall determine upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of a street or highway within the City, taking into consideration the width and condition of the pavement and other circumstances on such portion of said street or highway, as well as the usual traffic thereon, said governing body may determine and declare a reasonable and safe prima facie speed limit thereat or thereon by the passage of an ordinance, which shall be effective when appropriate signs giving notice thereof are erected at such intersection or other place or part of the street or highway;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

SECTION 1.

Upon the basis of an engineering and traffic investigation heretofore made as authorized by the provisions of Transportation Code, Section 545.356, the following prima facie speed limits hereafter indicated for vehicles on the attached Exhibit "A" (strip map) are hereby determined and declared to be reasonable and safe; and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

- A. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:
1. That from and after the date of the passage of this speed zone ordinance, no motor vehicle shall be operated along and upon State Highway No. 78 within the corporate limits of the City of Lavon, Texas in excess of speeds now set forth in Exhibit "A".

SECTION 2:

The Mayor of the City of Lavon, Texas is hereby authorized to cause to be erected, appropriate signs indicating such speed zones.

SECTION 3:

Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in any sum not to exceed Two Hundred Dollars (\$200.00).

PASSED AND APPROVED THIS 7th DAY OF March A.D., 2017.

Mayor
City of Lavon, Texas

Attest:

City Secretary
City of Lavon, Texas

APPROVED AS TO LEGAL FORM:

APPROVED:

City Attorney
City of Lavon, Texas

City Manager
City of Lavon, Texas

I, _____, City Secretary of the City of _____, Texas, hereby
certify that the above and foregoing is a true and correct copy of Ordinance No. _____
_____ adopted by the City Council of the City of _____, Texas, _____,
A.D., 20_____.

To certify which, witness my hand and seal of office this _____ day of
_____, A.D., 20_____.

City Secretary
City of _____ Texas

CONT. SEC.	CONT. SEC.
0281-01	0281-02

STAT:ON =1

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125



1,028.017

026.565
26.592
28.017

1952. 25. 804

50. AMH
50. AMH
50. AMH

925 0 925

LAWS

DATE: 11/11/2011

25	25 PERCENTILE SPEED
29	TOP SPEED MEASURED
32	NUMBER OF CARS CHECKED

FATAL ACCIDENT
PERSONAL INJURY ACCIDENT
PROPERTY DAMAGE ACCIDENT

INDICATES SECTION ZONED
BY COMMISSION MINUTE

SIGNALIZED INTERSECTION:

TRIAL RUN

SPEED ZONE

CONT. 0281 SEC. 01

LIMITS: FROM FM 6 TO GRAND HERITAGE BLVD.

RECEIVED

FEB 16 2014

CITY OF LAVON

SHEET 1 OF 3

TEXAS DOCUMENTS OF TRANSCRIPTION

SPEED STUDY
COLLIN COUNTY
SH 78

[illegible]

SECTION ONE		SECTION TWO		SECTION THREE	
DEPTH	LENGTH	DEPTH	LENGTH	DEPTH	LENGTH
10.00	10.00	10.00	10.00	10.00	10.00
20.00	20.00	20.00	20.00	20.00	20.00
30.00	30.00	30.00	30.00	30.00	30.00
40.00	40.00	40.00	40.00	40.00	40.00
50.00	50.00	50.00	50.00	50.00	50.00
60.00	60.00	60.00	60.00	60.00	60.00
70.00	70.00	70.00	70.00	70.00	70.00
80.00	80.00	80.00	80.00	80.00	80.00
90.00	90.00	90.00	90.00	90.00	90.00
100.00	100.00	100.00	100.00	100.00	100.00

SH 78

OPEN/COMMERCIAL

CHENEF'S SUBSTANTIAL

3 LANE

MP 28.571

STATION #3
31
52
135

LAVON

28.846

MATCHLINE SHEET 3 OF 3

29.043
29.067
BENNETT DR.
MORROW LN.

CO RD 486

MOORE LN.

STATION #2
31
52
135

28.246
28.282

MATCHLINE SHEET 1 OF 2

MP 28.571

STATION #1
31
52
135

55 MPH
50 MPH
50 MPH
50 MPH

OPEN/RESIDENTIAL

SPEED ZONE

CONT. 0281 SEC. 02
LIMITS: FROM FM 6 TO GRAND HERITAGE BLVD.

SHEET 2 OF 3

Texas Department of Transportation

SPEED STUDY
COLLIN COUNTY
SH 78

RECEIVED

FEB 18 2000

CITY OF LAVON

85 PERCENTILE SPEED
72
82
125

FATAL ACCIDENT
PERSONAL INJURY ACCIDENT
PROPERTY DAMAGE ACCIDENT
INDICATES SECTION ZONED
BY COMMISSION MINUTE

SIGNALIZED INTERSECTION

TRIAL RUN

OPEN/RESIDENTIAL

LIMITS OF ZONE

SECTION ONE	LENGTH	MILES	SECTION TWO	LENGTH	MILES
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00
FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00	FM 6 TO GRAND HERITAGE BLVD.	1.00	1.00

SH 78

PROJECT: SH 78
 COUNTY: COLLIN
 DISTRICT: DALLAS
 DATE OF STUDY: 1/15/16
 SCALE: 1" = 40' HORIZ.
 1" = 10' VERT.

SECTION ONE
 STA. 0+00 TO STA. 1+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION TWO
 STA. 1+00 TO STA. 2+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION THREE
 STA. 2+00 TO STA. 3+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

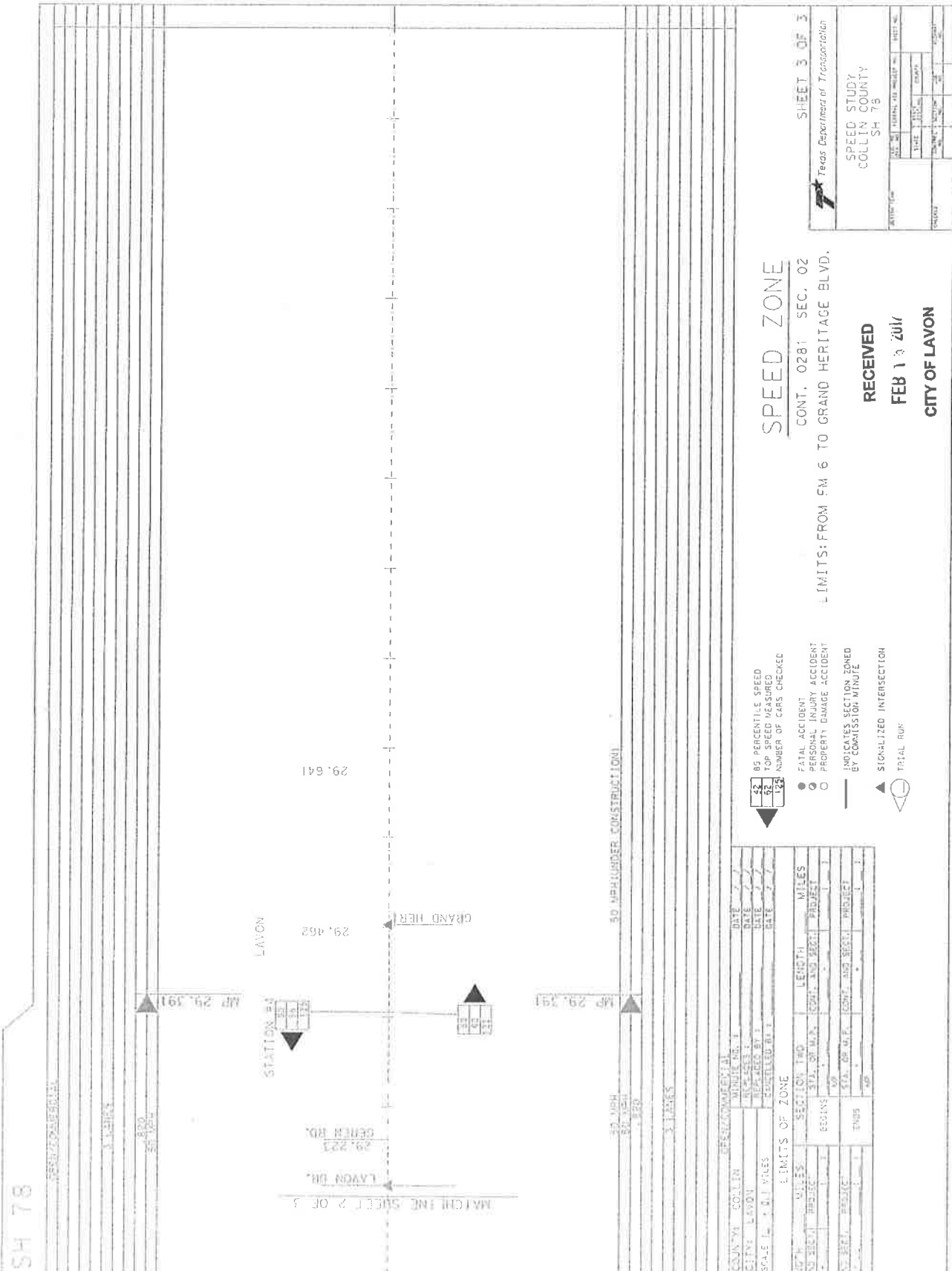
SECTION FOUR
 STA. 3+00 TO STA. 4+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION FIVE
 STA. 4+00 TO STA. 5+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION SIX
 STA. 5+00 TO STA. 6+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION SEVEN
 STA. 6+00 TO STA. 7+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1

SECTION EIGHT
 STA. 7+00 TO STA. 8+00
 TOTAL LENGTH: 1.00 MILE
 TOTAL RUM: 1



SPEED ZONE

CONT. 0281 SEC. 02
 LIMITS: FROM FM 6 TO GRAND HERITAGE BLVD.

RECEIVED
 FEB 13 2016
 CITY OF LAVON

- 85 PERCENTILE SPEED
- TOP SPEED MEASURED
- NUMBER OF CARS CHECKED
- FATAL ACCIDENT
- PERSONAL INJURY ACCIDENT
- PROPERTY DAMAGE ACCIDENT
- INDICATES SECTION ZONED BY COMMISSION MINUTE
- SIGNALIZED INTERSECTION
- TOTAL RUM

TEXAS Department of Transportation

PROJECT	DATE	BY	CHECKED
SPEED STUDY	1/15/16	SH 78	
COLLIN COUNTY			
SH 78			



Texas Department of Transportation

4777 EAST US HIGHWAY 80, MESQUITE, TEXAS 75150-6643 | 214-320-6100 | WWW.TXDOT.GOV

February 9, 2017

Control: 0281-01
Highway: SH 78
County: Collin

Ms. Kim Dobbs
City Manager
City of Lavon
120 School Road
Lavon, TX 75166

Subject: Speed Zones

Dear Ms. Dobbs

Attached for your information and handling is a computer printout of the speed zone study on SH 78 in the City of Lavon. The speed zone study was done after the completion of the reconstruction project and shows that the recommended speeds correspond to the speeds at which the normal and prudent driver is driving under the existing conditions.

To proceed with the changing of the speed limits, TxDOT requires a signed city ordinance matching the zones on the speed study. To assist the City in the preparation of the ordinance, a sample speed zone ordinance has been attached to serve as a guide. Please forward the signed ordinance to our office by March 31, 2017 for further processing. Upon receipt of the ordinance from the City of Lavon, TxDOT will furnish and install the necessary signs at the proper locations. Should the City already have an ordinance on file that matches the limits shown on the study, please forward a copy of that to our office for our records.

If we may be of further assistance, please feel free to contact Bahman Afsheen, P.E. at the above address or by telephone at 214-320-6229.

Sincerely,



Andrew R. Oberlander, P.E.
District Transportation Operations Engineer

Attachments

RECEIVED

FEB 16 2017

CITY OF LAVON

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: March 7, 2017

ITEM: 6-I

Item:

Discussion and action regarding board and commission appointments – Parks & Recreation Board.

Background:

In addition to the elected City Council, several appointed boards and commissions provide invaluable contributions to the City through their service. The members of these boards are appointed by the City Council for specific terms of service. A worksheet listing the members of the boards and commissions is provided for your convenience.

Attachments: Spreadsheet – Boards & Commissions
 Volunteer Application

March 3, 2017

City of Lavon Boards & Commissions

Februray 2017

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
City Council Members				Elected
Mayor	11/2015	Chuck Teske	11/2017	
Place One	11/21/2016	Vicki Sanson	11/2018	
Place Two	12/6/2016	Donnie Spradlin	11/2017	
Place Three	11/21/2016	Kay Wright	11/2018	
Place Four	11/2015	Matt Childers	11/2017	
Place Five	11/21/2016	Mindi Serkland	11/2018	
Economic Development Corp Board of Directors				* LEDC Board has 7 members Up to 4 may be Council /staff appointed by Council must be county resident
Place 1, Chair		Kay Wright	7/1/2018	
Place 2		Chris Kane	7/1/2017	
Place 3	7/21/2015	Bill Sargent	7/1/2018	
Place 4		Jimmie Catravas	7/1/2017	
Place 5	9/6/2016	John Balfour	7/1/2018	
Place 6	9/1/2015	Linda Jangula	7/1/2017	
Place 7		David Piekarski	7/1/2018	
Council Liaison	ex officio	Vicki Sanson	11/1/2018	
Planning & Zoning Commission				* per LCR, P&Z Commission has 5 members, residency is a requirement
Seat 1	1/17/2017	Brad Tiegs	6/30/2017	
Seat 2	7/19/2018	Deborah Nabors	6/30/2018	
Seat 3	9/6/2016	Cynthia Coker	6/30/2017	
Seat 4	11/3/2015	Tom Ormsby	6/30/2018	
Seat 5		David Rosenquist	6/30/2017	
Council Liaison	ex officio	Vicki Sanson	6/30/2017	
Parks & Recreation Board				* per LCR, Park Board has 5 members, 1 of which is a Council member; 2 non-voting alt residency is a requirement
Seat 1		Mike Gulino	1/1/2019	
Seat 2		Jorge Calderon	1/1/2018	
Seat 3	1/17/2017	Danette McCrary	1/1/2019	
Seat 4		Bradley Tiegs	1/1/2018	
Seat 5	1/17/2017	Chuck Teske	1/1/2019	
1st Alternate				
2nd Alternate				
Council Liaison	ex officio			
TIF				* TIF Board has 5 members Mayor appoints with Council consent and approval
Seat 1		David Hawkins		
Seat 2	10/18/2016	Ryan Lisko		
Seat 3 - Chair		Chris Kane		
Seat 4	1/17/2017	Chuck Teske		
Seat 5		Darlene Hurth		

Volunteer/Board & Commission Application



Contact Information

Name	Paul Shirley
Street Address	441 Hoover Ave
City ST ZIP Code	Lavon, TX 75166
Home Phone	972-241-6608
Work Phone	972-260-2015
E-Mail Address	pshirley@lavon.com

Occupational Information

Current Occupation	IT Desktop Engineer
Company Name	NTT DATA
Work Phone	972-260-2015
Work Email Address	pshirley@ntt.com

Educational Information

High School/Ged	Yes
Higher Education	Some
Organization or Group Memberships	Keller Williams

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports and community activities.

I have worked in the high end residential building trades for over 20 years, but when the market crashed in 2007/2008 I had to find some new skills and IT was it.

So, I have extensive building trade skills as well as IT ones.

I'm also a Texas licensed real estate agent and are always looking for clients LOL...

I like to spend time with my family, fish, shoot and practice Jiu-Jitsu when I have the time.

Please complete front and back of this form

RECEIVED

MAR 01 2017

CITY OF LAVON

Previous Volunteer Experience

Summarize your previous volunteer experience. Please include Boards or Commissions on which you previously served.

I have volunteered at our church running slides and projection.

Board Interest

Thank you for your interest in serving the City of Lavon. Please indicate below your area of interest and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions and joint meetings.

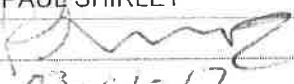
Economic Development	Any one of these is fine.
Planning & Zoning	
Parks & Recreation	
Any Sub Committee	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon I choose to _____ allow ☒ not allow public access to my home address, home phone number or whether I have family members.

Name (printed)	PAUL SHIRLEY
Signature	
Date	03-01-17

Additional Information

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with The City of Lavon.

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166. (All applications will be retained by the City of Lavon for a period of one year.)

Please complete front and back of this form

Paul Shirley
441 Hoover Ave
Lavon, TX. 75166
Cell # 972-478-7061
Office # 972-390-3015

Email: ps Shirley@live.com

OBJECTIVE:

Obtain a position where I can maximize my computer skills, quality assurance, program development, and training experience.

Key Skills:

Communication - Deals with internal and external customers at all levels via telephone and email, to ensure successful communication via actively listening and probing questions.

Management – Successfully managed 30 plus employees, love to help and keep things moving forward. Strong ability to lead the team forward to get the job done.

Problem solving - Resolves in-depth queries in a methodical manner independently and with internal and external business partners to find appropriate resolutions, efficiencies and high level of quality.

Team Player - Enjoys sharing knowledge and encouraging development of others to achieve specific team goals.

Planning and organizing - Refined planning and organizational skills that balance work, and team support in a timely and professional manner.

Systems knowledge – McAfee endpoint encryption software, USD ticketing systems and HSR's.

Experience:

Dell Inc.

Round Rock, TX "Experian Account"

2012- Present

Job Title

IT Support Specialist III field support Lead

Responsibilities / Achievements

- Support for software and hardware failure
 - Found a fix for multiple issues within a special software environment.
 - Research and found the cause of windows error "Could not load the profile service".
- PC exchanges, software upgrades, hardware upgrades
- Trouble shooting all aspects of the PC and within its environment
- Created Windows 7 and server 08 image using SCCM\MDT
- SCCM to manage and deploy OS and software
- Experience with McAfee endpoint encryption software, USD ticketing systems and tight SLA's.

ATOS formally Siemens

Orange County, CA

2010-2012

Job Title

IT Support Specialist II

Responsibilities / Achievements

- Support for software and hardware failure
- PC exchanges, software upgrades, hardware upgrades
- Trouble shooting all aspects of the PC and within it's environment
- Currently working on a XP image using MDT and SCCM 2010 for end of year project
- Created Windows 7 and server 08 image using MDT
- SCCM to manage and deploy OS and software
- Experience with McAfee endpoint encryption software, USD ticketing systems and HSR's

Build Your Laptop

Temecula, CA

2006 - 2010

Job Title

Owner

Responsibilities / Achievements

- Local PC repair, memory upgrades, and hard drive upgrades
- Provided PC and software support for our local area
- Virus removal and training to prevent re-infecting PC's

Gonzo Construction

Temecula, CA

2000 - 2008

Job Title

Forman

Responsibilities / Achievements

- Managing and directing subcontractors for all projects
- Excavating, framing, and interior finish
- Lead framer, electrician, plumber, and finish carpenter

Shoshone Board and Care

Cody, WY

1995-2000

Job Title

Owner

Responsibilities / Achievements

- Provided day to day assistance for the elderly

- Daily meals, housekeeping, laundry services, personal hygiene, and managed medication
- Weekly trips to bingo or other activities

EDUCATION:

MT. San Jacinto College
To obtain AA in computer science
2010-present

MT. San Jacinto College
MCSE
A+ Certification
2000-2002

Elsinore High School
Diploma
1992

CERTIFICATIONS:

A+ Certification
Obtaining MDT and SCCM certification

SKILLS:

Specializing in Tech support for software and hardware failure, PC exchanges, software and hardware upgrades, and trouble shooting. Extensive knowledge with Window 7, 8, XP, MDT, SCCM, McAfee endpoint encryption software, USD ticketing systems, and HSR's.
Able to lead a team to effectively get the job done.

Accolades:

Hi Melissa – Wanted to pass along a note recognizing Paul Shirley for getting my Mac Laptop working again after multiple levels including helpdesk failed to do so. Not only was Paul extremely sharp technically, he also took the time to walk me through an OS I was not overly familiar with.

Thank you again Paul...well done!

Regards,

Arun Sankaran

O: 972-390-3371

All – Paul Shirley does it again!!!

I am constantly getting emails and IM's from users saying what a wonderful job Paul does. Please make sure he is noticed for this. He is amazing!

As the user states below...Please clone him!

Thank you.

Melissa Wilburn

Global Desktop Governance Manager

Global Technology Services

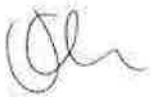
Experian | 701 Experian Parkway | Allen | TX | 75071

TEL 972 390 3104 | CELL 214 901 1703 | [<mailto:melissa.wilburn@experian.com>](mailto:melissa.wilburn@experian.com)

Philippe

Thank you for the feedback much appreciated.

Paul – thank you for your superb focus in supporting our business and doing what it takes to “get it done” & ensure our business can do business.



John hi,

I just wanted to take the time to let you know that Paul Shirley has provided me with exceptional support over the last week. My computer crashed last Thursday and I will have a new configured laptop by tomorrow. Please note that I am in Washington DC and he has been supporting me from California (not a bad turnaround time). Indeed, Paul has been taking all of my phone calls since last Thursday and was able to immediately (within 24hours) provide me with a loaner computer while I was on travel. It is thanks to employees like Paul that Experian is a great company for which to work.

Kindest regards, Philippe Senior Director

Hi - - I just wanted to point out some great work by Paul Shirley for me this evening. I'm traveling, working from a hotel this evening after client meetings today and more tomorrow, and I hit a technical issue that stopped me from doing any and all work, and it was escalated to Paul. He was incredibly helpful, knowledgeable, and really helped work through my

issues that others couldn't address. Please pass along my thanks, and Paul is a real asset to your team and to our company.

Thanks again.
Mike

Michael Clark
Director, Cross-Channel Marketing

Hi Liz,

Thank you so much for your email, Paul is hands down one of our best technicians and its always great to receive this type of feedback.

Thank you,

Mark Murphy

Dell | End User Services – Field

Service Delivery Manager – Experian Campus

Service Desk: 866-443-5799

From: McLemore, Liz
Sent: Thursday, December 19, 2013 11:35 AM
To: Wilburn, Melissa; Murphy, Mark
Subject: Experience with Paul Shirley

Melissa and Mark,

Just wanted to drop a line about my experience with Paul Shirley.

It was great! He was kind, thorough and professional, and gave me accurate and helpful information.

He is definitely an asset to your team, and I hope my tickets always get assigned to him.

Thanks,

Liz

Liz McLemore

Client Relationship Manager, Cross-Channel Marketing

Paul / Faith, I wanted to follow up with the whole team. I am back up and working.

The reason for this e-mail is I wanted to publicly thank both Paul and Danny for the extensive work cycles (especially Paul) required to get me working again. The problem was on my side and was resolved with a new router. I definitely appreciate the effort and support!

Thanks to all!

Nominations

- 05/May/2015 Bronze Cash Award
- 22/Jan/2015 On the Spot Cash Award
- 30/Oct/2014 On the Spot Cash Award
- 24/Jul/2014 On the Spot Cash Award
- 02/Nov/2013 Silver Cash Award
- 10/May/2013 On the Spot Cash Award
- 10/Jul/2012 Bronze Cash Award

Additionally,

I would also like to give Paul Shirley a shout out. This guy always goes above and beyond in his role. He is extremely competent and capable. I can't count how many times his expertise has come into play recently with solving everything from McAfee issues to simple installation problems. Just today, I was working with him and the mainframe team to resolve an outstanding issue with an Attachmate user (as you know, they can have next to no downtime) and he stayed with us and helped through the whole process. He even discovered what the problem was and that frustrated user is now happy and back up and working. This guy deserves a steak dinner 😊

Thank you again, have a great day,

Phillip Hornat

Senior System Administrator

Experian IT Services

O: 212.863.4685

Email: Phillip.Hornat@experian.com

29 Broadway, 6th floor, New York, NY 10006

